

## CUMMERSDALE PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Monday 6 January 2025 at 7.00pm in Cummersdale Village Hall

**Councillors present:** Mr Keith McIntosh (Chairman), Mr Bryan Craig (Vice Chairman), Mr Trevor Allison (Part), Mrs Diane Chicken, Mr Warren Kerr, Mr David Lowe and Mr Keith Nesworthy

**In attendance:** Ms J Cornah Wade (Clerk)

**Apologies:** Mr Tom Brown & Mr David Harrison

#### **84/24 To receive apologies for absence**

The Council received Councillors Brown and Harrison's apologies.

#### **85/24 Requests for Dispensations, Declarations of interest, gifts and hospitality**

Nothing was declared.

#### **86/24 Public participation with regard to items on the agenda**

No members of the public were present.

#### **87/24 Report from the Cumberland Councillor**

Cumberland Cllr Allison provided the following report:

##### Planning application for the parking area at the Embassy Ballroom

Gray Associates Limited has assessed the Biodiversity Net Gain +10% requirement with respect to the loss of the grassed area and has proposed the installation of 35m of Yew Tree hedging. Cllr Allison hopes to complete the application form this week for submission. Although the application will likely be dealt with under delegated powers by the case officer there will still be an opportunity for public consultation.

#### **88/24 Community Governance Review (Cummersdale Parish boundary)**

The Council considered the previously circulated report from Cumberland Cllr Allison and noted that the parish of Cummersdale has already been significantly impacted by development, including Morton, and has also been identified as the first phase in the 30-year St Cuthbert's Garden Village project.

The Council acknowledged that it was currently underrepresented by parishioners in its more urban areas and **RESOLVED** that it wished to undertake a Community Governance Review (CGR) to enable it to reflect more accurately the identities and interests of the community. The CGR would ensure that the parish boundary is updated to reflect the current electorate and thereby increase the number of seats available on the parish council. The Council **RESOLVED** that the Clerk initiate the process.

**89/24 Minutes** – to confirm the Minutes of the Council meeting held on 4 November previously circulated

The Council **RESOLVED** that the Minutes from the meeting on 4 November be accepted as a true record and were signed by the Chairman.

## 90/24 Finance

### a. Bank Reconciliation

- I. The Council **RESOLVED** to receive and note the monthly reconciliations and balances to 30 November and 31 December 2024 previously circulated:

Unity Trust Bank	30.11.24	31.12.24
Instant Access account	£29,695.98	£28,896.78
Current account	£1,071.01	£1,158.99
<u>Total</u>	<u>£30,766.99</u>	<u>£30,055.77</u>

- II. **Bank Statements** – to acknowledge scrutiny and acceptance of the previously circulated bank statements

The bank statements for November and December 2024 were reviewed and accepted

- b. **Invoices for Payment** – to consider and approve invoices for payment itemised on the Payment Schedule

The Council **RESOLVED** to agree the following payments totalling £697.47:

Voucher	Date	Description	Supplier	Net payment	Payment inc VAT
200	05.11.24	Internal transfer	Current account	-1000.00	-1000.00
201	05.11.24	Internal transfer	Deposit account	1000.00	1000.00
203	25.11.24	Employee Tax; October & November	HMRC	20.80	20.80
204	03.02.25	January Salary	Clerk	226.08	226.08
205	03.02.25	January Expenses: work from home (wfh)	Clerk	8.34	8.34
206	27.11.24	Ink & paper	Holme Abbey Parish Council	23.45	23.45
207	30.11.24	Monthly Bank Fee: November	Unity Trust	6.00	6.00
208	30.11.24	Monthly Bank Fee: December	Unity Trust	6.00	6.00
209	16.12.24 Minute Ref 74/24 04.11.24	Cummersdale Christmas Tree	R M Lowther	150.00	180.00
210	16.12.24 Minute Ref 82/24a 04.11.24	Cummersdale Winter Planters	M Capstick	189.00	226.80
<b>TOTAL</b>				<b>629.67</b>	<b>697.47</b>

- c. **Receipts** – to acknowledge and receive the following receipts totalling £487.40

The Council received the following receipts totalling £487.40:

Voucher	Date	Description	Supplier	Total £
202	12.11.24	VAT Quarter 2	HMRC	286.60

213	31.12.24	Interest	Unity Trust	200.80
-----	----------	----------	-------------	--------

### 91/24 Planning

- a. **Planning applications** – to consider all recent applications received from Cumberland Council detailed below and any other planning applications submitted and published on the CC planning portal (Cumberland.gov.uk) between the circulation of the agenda and the meeting:

No applications had been received

- b. **To note notices of decision**

No notices of decision had been received

### 92/24 Trees

- a. **Gilbert Road**

The diseased tree opposite 15 Gilbert Road has been reported to Cumberland Council and will be monitored by the Highways Team (Reference EI/220825).

- b. **The Copse**

Cllr McKintosh reported that an assessment by R & M Lowther of the Copse trees for evidence of ash die back was pending.

- c. **The Common**

The Council **RESOLVED** that no further action was necessary regarding the fallen tree.

### 93/24 Allotment

- a. Cllr Chicken reported that options for a replacement storage solution were still being considered.

- b. The Council **RESOLVED** that the Clerk produce new contracts for the allotment holders and to issue these prior to 1 April 2025.

### 94/24 Volunteers: Glaramara Drive

- a. The Council **RESOLVED** that due to difficulty finding volunteers to assist with emptying the dog waste bin that it would be more expedient to replace it with a traditional waste bin. Cumberland Cllr Allison agreed to pursue this with Cumberland Council.

- b. Cllr McKintosh agreed to assume the role of defibrillator guardian.

**95/24 Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required

The Council **RESOLVED** to note the correspondence

**96/24 Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Friday 24 January

**a. Cummersdale Road**

Cumberland Cllr Allison reported that a resident had requested a grit bin

**b. Donation Request**

The Council considered a request from the Cumbria Community Foundation Winter Warmth Appeal and agreed to donate £250.00. The payment will be submitted for approval at the next meeting.

**97/24 Date of next meeting** – Monday 3 February 2025 at 7.00pm in Cummersdale Village Hall

The meeting closed at 8.00pm

**X**

---

Cllr K McIntosh  
Chairman

Date: 03.02.25