

Minutes of the Cummersdale Parish Council Meeting held on Monday 1 July 2024 at 7.00pm

Present Parish Councillors K McIntosh (Chairman), T Allison (Part), T Brown, D Harrison, D Lowe & K Nesworthy

Also present J Cornah Wade (Clerk)

38/24 Apologies Received apologies and approved reasons for absence from Parish Councillors B Craig, D Chicken & W Kerr

39/24 Requests for Dispensations, Declarations of interest, gifts and hospitality

Cllr T Allison declared an interest in item 46/24 (22/0751) and did not participate

No requests for dispensation, no other declarations of interest and no gifts or hospitality received

40/24 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None

41/24 Public Participation

No members of the public were present

42/24 External Representation

Cumberland Councillor T Allison presented the following report:

a) Land adjacent to the Village Hall

Once the ground is levelled with the intention of creating a car park for visitors to the Church and Village Hall this will amount to change of use which will require planning permission. It will also be subject to the new Biodiversity Net Gain (BNG) requirements which came into force in April 2024. To comply with BNG the developer will be expected to replace the lost biodiversity plus 10%. This could be met by planting a new hedge and two tree saplings within the site or by contributing to other projects in the community. It was noted that as with all planning applications once submitted it, and the BNG element, would be considered at the next available parish council meeting.

b) The Lonning (Gilbert Road bridleway circular to Cummersdale Common)

Resolved that Cllrs Brown and McIntosh rehing the gate and the clerk to remind the grass contractor of the requirement to maintain the public rights of way access. The ditch maintenance is part of the wider Cummersdale Common project which is delayed due to the higher than average rainfall. **Resolved** that Cllr McIntosh remind the contractor to continue clearing the ditches as agreed.

43/24 Minutes of the last Cummersdale Parish Council Meeting

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Cummersdale Parish Council meeting held on 3 June 2024

44/24 Review of and Adoption of Council Procedures

Resolved to adopt the fully revised Financial Regulations (2024) and updated Financial Risk Management and Insurance policy (2024). The latter with the proviso that the clerk clarify with the insurer (Zurich) the current level and extent of public liability insurance held by the parish council.

45/24 Finance

a) Bank Reconciliation

- i. **Resolved** to receive and note the monthly reconciliation and balances to 30 June 2024:

Unity Trust Bank:

Instant Access account £33,090.54

Current account £1,703.87

Total £34,794.41

- ii. **Resolved** to authorise the Chairman to sign the Council's bank statements (31 May and 30 June 2024)

b) Invoices for Payment

Resolved to authorise the payment of accounts totalling £2,365.40 listed in the payment schedule dated 25 June 2024 (revised to include summer planting):

Voucher	Date	Description	Supplier	Net £	VAT £	Total £
95	6 June 2024	Allotment Repairs	G Howe	541.67	108.33	650.00
		<i>Payment approved 5 February 2024: Minute Reference 139/24 I</i>				
140	30 June 2024	Quarterly fee	Unity Trust Bank	18.00	0.00	18.00
141	6 June 2024	Internal transfer	deposit account	-500.00	0.00	-500.00
142	6 June 2024	Internal transfer	current account	500.00	0.00	500.00
143	27 June 2024	Internal transfer	deposit account	-1500.00	0.00	1500.00
144	27 June 2024	Internal transfer	current account	1500.00	0.00	1500.00
145	31 July 2024	Grass contract July	S Nicholson	280.00	0.00	280.00
146	31 August 2024	Grass contract August	S Nicholson	280.00	0.00	280.00
147	1 August 2024	Clerk expenses July wfh	J Cornah Wade	8.34	0.00	8.34
148	2 September 2024	Clerk expenses August wfh	J Cornah Wade	8.34	0.00	8.34
149	1 August 2024	Clerk salary July	J Cornah Wade	211.36	0.00	211.36
150	2 September 2024	Clerk salary August	J Cornah Wade	211.36	0.00	211.36
157	27 June 2024	Room hire 2023 & 2024 up to 1 July	Cummersdale Village Hall	320.00	0.00	320.00
		<i>Payment approved 27 June 2024: overdue, Chair in consultation with Clerk</i>				
158	30 June 2024	Summer planting	M Capstick	315.00	63.00	378.00
		<i>Payment approved 30 June 2024: from village planters budget, Chair in consultation with Clerk</i>				

c) Quarterly Budget Report & Budget Analysis

Resolved to receive and note the first quarter budget report and current budget allocation.

46/24 Planning

a) Planning Applications

- I. Notification of Amended Details/Further Information

Reference: 22/0751 **Proposal:** Change of use of barn to dwelling **Location:** High Cummersdale Farm, The Square, Cummersdale, Carlisle, CA2 6BG

Resolved that Cummersdale Parish Council had no observations

b) Notices of Decision

I. Permission granted by Cumberland Council

Reference: 24/0296 **Proposal:** Creation of Farm Access Track **Location:** Land to the north/east of 44 Grace Lane, Dalston Road, Carlisle, CA2 6DA

The above decision was noted

47/24 Access road leading to the short term car park and allotment

It was discussed that the road also provides access to the community allotment and that the parish council owns the car park which requires maintenance.

- **Resolved** in principle that the parish council provide financial support to resurface the access road with the added consideration of repairs being made to the car park. The clerk and Cummersdale Primary School to determine their respective abilities to recover VAT before applying for funding from the Fells and Solway Community Panel.
- **Resolved** that Cllr Allison obtain further quotations for consideration at the next meeting and approach Galliford Try regarding possible surplus of tarmac.

48/24 The Copse

- a) **Resolved** that the Parish Councillors will begin laying woodchip, weather dependent, on Sunday 7 July @ 10.00am. Members of the community are welcome to assist.
- b) It was noted that Cumberland Council is supportive of the proposal to install an open swing barrier with keypad between the Copse and access road to Pirelli. Planning permission is not required but the installation will be delayed until an access project is completed later this summer.
- c) **Resolved** in principle to agree to the woodland path becoming an adopted Public Right of Way. The clerk to obtain clarification from the Green Spaces Team (Cumberland Council) regarding responsibility for ongoing maintenance should the path be adopted.

49/24 Councillor Matters

RAISE (Cumbria Community Forest) intend to hold a series of arts-led engagement events during July exploring the food forest element of the proposed woodland creation site in Cummersdale. **Resolved** that the clerk request further details to circulate to the parish council and community.

50/24 Date of next meeting

Monday 9 September 2024 at 7.00 pm in Cummersdale Village Hall

Agenda items to be submitted to the Clerk by Friday 30 August 2024

Meeting closed 8.00pm

Signed:

Date: 07.10.24

Chairman Cllr K McIntosh