

## Cummersdale Parish Council

### Minutes of the Cummersdale Parish Council Meeting held on Monday 8 April 2024 at 7.00pm

**Present** Chairman Cllr K McIntosh

Cllrs D Chicken, D Harrison, T Allison (Part), W Kerr & K Nesworthy

Clerk J Cornah Wade

**Apologies** Cllrs T Brown, B Craig & D Lowe

#### 164/24 Apologies

Received apologies and approved reasons for absence from Parish Councillors T Brown, B Craig & D Lowe

#### 165/24 Requests for Dispensations, Declarations of interest, gifts and hospitality

No requests for dispensation requested, no declarations declared and no gifts or hospitality received

#### 166/24 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None

#### 167/24 Public Participation

No members of the public were present

#### 168/24 External Representation

- a. There were no reports from the Cumberland Councillor on any items not on the agenda
- b. Resolved to receive and note the report from Cumberland Councillor T Allison on the following items:
  - (i) Gilbert Road missing gate: pending a response from Cumberland Council to address this and will update at the next meeting
  - (ii) Village Hall & Adjacent Land: an alternative area to park commercial vehicles has been identified and will update at the next meeting

#### 169/24 Minutes of the Parish Council Meeting held on 4 March 2024

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 4 March 2024

#### 170/24 Finance

##### a. Bank Reconciliation

- (i) Resolved to receive and note the monthly reconciliation and balances to 31 March 2024

Unity Trust Bank:

Instant Access account £21,763.52

Current account £1,325.00

Total £23,088.52

- (ii) Resolved to authorise the Chairman to sign the Council's bank statements

##### b. Invoices for Payment

Resolved to authorise the payment of accounts totalling £228.70 listed in the payment schedule dated 31 March 2024:

Voucher	Date	Description	Supplier / customer	£ Net	£ VAT	£ Total
92	31/03/2024	Account fee Jan-March	Unity Trust Bank	<u>18.00</u>	<u>0.00</u>	<u>18.00</u>
97	01/05/2024	Clerk April Salary	J Cornah Wade	<u>210.70</u>	<u>0.00</u>	<u>210.70</u>

c. **Receipts**

Resolved to acknowledge and receive the following receipts totalling £2,053.50:

Voucher	Date	Description	Supplier / customer	£ Net	£ VAT	£ Total
89	31/03/2024	VAT Reclaim Qs 1 to 3	HMRC	<u>680.47</u>	<u>0.00</u>	<u>680.47</u>
91	08/03/2024	Fells & Solway grant	Cumberland Council	<u>1217.00</u>	<u>0.00</u>	<u>1217.00</u>
102	06/03/2024	Bank interest (final ¼)	Unity Trust Bank	<u>156.03</u>	<u>0.00</u>	<u>156.03</u>

d. **Bank Mandate (Unity Bank 60-83-01 20450041 & 20450054)**

Resolved to approve the change of key contact from the former Clerk and Responsible Financial Officer (RFO), S Tarrant, to the current Clerk and RFO, Joanne Wade. A form to update the key contact details was signed by two signatories.

e. **Easy PC Accounts**

- (i) Resolved to reimburse the clerk £12.00, the fee for the last two months of 2023/24
- (ii) Resolved to approve use of the accounting software for the forthcoming year. The fee for a parish council with a precept of £10,001-£25,000 is £6.50 per month/ £78 per annum.

## 171/24 Planning

a. **Planning Applications**

Resolved that Cummersdale Parish Council had no observations to submit on the following proposals:

Application Ref: 24/0193

Proposal: Erection of replacement general agricultural storage shed

Location: 22 Smallholding, Newby Cross, Carlisle, CA5 6JP

Application Ref: 24/0161

Proposal: Replacement of 2 existing roof windows with 2 dormer windows to front elevation;

Erection of garage/shed to front

Location: Mandalay, Dalston Road, Carlisle, CA2 6BX

b. **Notices of Decision**

No notices were received

## 172/24 Annual Meeting with Electors and Annual General Meeting (AGM) of the Council and 7 May 2024

- a. Resolved that the Annual Meeting with Electors commence at 7.00pm followed by the AGM
- b. It was noted that Rebecca Wood (Social Value Lead, Carlisle Southern Link Road) will make a short presentation prior to the AGM commencing

## 173/24 Planters and notice board (adjacent to Village Hall)

Resolved to continue exploring options to relocate the planters and notice board

**174/24 Defibrillator**

Resolved that Cllr Harrison request permission to site the unit on a privately owned wall to enable installation to progress

**175/24 Allotment Report**

- a. Cllr Chicken provided a current list of allotment holders to enable the clerk to issue tenancy agreements for 2024/25 and confirmed that the collection of the annual rent, due 1 April 2024, was ongoing.
- b. Cllr Chicken, on behalf of Cllr Brown, reported that progress of repairs to the broken fence and replacement gate posts was delayed due to bad weather.

**176/24 Cumbria in Bloom 2024**

Resolved that Cllr Chicken confirm submission of two entries on behalf of the Copse and The Crescent at the next meeting

**177/24 Village Hall vestibule and entrance: redecoration and replacement carpets**

Resolved that the clerk forward the quotations for the planned work to Cllr McIntosh to enable the agreed refurbishment to progress.

**178/24 The Copse**

- a. and b.
  - Resolved to defer considering updating the notice boards including Public Rights of Way information pending the report from the Woodland Trust regarding the addition of wild flower areas and Cllr McIntosh to update at the next meeting
  - It was noted that M Lowther offered to provide woodchip for the footpaths but that volunteers would be needed to assist.
- c. Resolved that Cllr McIntosh approach Pirelli regarding the possibility of installing an open swing barrier with keypad to prevent unauthorised vehicular access between the Copse and access road to Pirelli

**179/24 Councillor Matters**

None

**180/24 Date of next meeting**

The Annual Meeting with Electors followed by the Annual General Meeting (AGM) of the Council will take place on Tuesday 7 May 2024 at 7.00pm in Cummersdale Village Hall

Items for the next agenda to be submitted to the Clerk by Friday 26 April 2024

Meeting closed 8.00pm

*Signed:*

*Date: 07.05.24*

*Chairman Cllr K McIntosh*