

Cummersdale Parish Council

Minutes of the Cummersdale Parish Council Meeting held on Monday 4 March 2024 at 7.00pm

Present Chairman Cllr K McIntosh

Cllrs D Chicken, D Lowe, T Allison (Part), W Kerr & K Nesworthy

Clerk J Cornah Wade

Apologies Cllrs T Brown, B Craig & D Harrison

144/24 Apologies

Received apologies and approved reasons for absence from Parish Councillors T Brown, B Craig & D Harrison

145/24 Requests for Dispensations, Declarations of interest, gifts and hospitality

No requests for dispensation requested, no declarations declared and no gifts or hospitality received

146/24 Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

None

147/24 Public Participation

No members of the public were present

148/24 External Representation

- a. There were no reports from the Cumberland Councillor on any items not on the agenda
- b. Resolved to receive and note the report from Cumberland Councillor T Allison on the following items:
 - (i) Grace Lane: the pot holes have been repaired to an extent but the issue of the missing gate on Gilbert Road is ongoing. The Cumberland Councillor has requested Alan Bingham (Director of the Carlisle Southern Link Road (CSLR) project, Cumberland Council) to reinstate the gate.
 - (ii) Fallen Tree, Gilbert Road (lonning): The Cumberland Councillor has sent photographs of what remains of the fallen tree and a request to David Gibson (Senior Access Officer for Cumberland Council) to conduct a safety assessment
 - (iii) Village Hall & Adjacent Land: there has been an improvement regarding the parking of commercial vehicles and an alternative location is being sought. The Cumberland Councillor to update at the next meeting.
 - (iv) Pirelli signage for articulated vehicles is now in place
 - (v) Condition of the cycle path to Dalston: Cllr McKintosh inspected the path and reported that its condition was currently acceptable but it was agreed that once CSLR is complete the path must be reinstated to a satisfactory level. The Clerk to liaise with Rebecca Wood (CSLR Stakeholder & Social Value Lead. Galliford Try) to ensure this happens.

149/24 Minutes of the Parish Council Meeting held on 5 February 2024

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 5 February 2024

150/24 Finance

a. Bank Reconciliation

- (i) Resolved to receive and note the monthly reconciliation and balances to 29 February 2024

Unity Trust Bank	29.02.24
Instant Access account	£21,223.62
Current account	£787.49
Total	<u>£22,011.11</u>

(ii) Resolved to authorise the Chairman to sign the Council's bank statements

b. Invoices for Payment

Resolved to authorise payment of the accounts listed in the payment schedule dated 29 February 2024 and acknowledge the addition of £300.00 to Garthside (previously agreed minute reference 122/24.a)

Voucher	Date	Description	Supplier / customer	£ Net	£ VAT	£ Total
82	04/03/2024	Allotment repairs	TBC	541.67	108.33	650.00
83	04/03/2024	Wood chipper hire	TBC	171.00	0.00	171.00
84	04/03/2024	Office stationery	Holme Abbey P.C	44.39	0.00	44.39
85	31/02/2024	Clerk Salary March	J Cornah Wade	219.70	0.00	219.70
86	03/03/2024	Grass Verge	Garthside	300.00	0.00	300.00
				<u>1276.76</u>	<u>108.33</u>	<u>1,385.09</u>

c. Budget Update

Resolved to receive and note the budget update

151/24 Internal Auditor

Resolved to note that Mr D Johnson was appointed as the Internal Auditor for the Parish Council for a period of three years up to and including March 2024 and that the fee of £30.00 per hour includes inspection, travel and report production.

152/24 External Audit

Resolved to undertake a Limited Assurance External Audit for transparency. (Noted that the Parish Council is exempt as the income and expenditure does not exceed £25,000.)

153/24 Grass Contract 2024 - 2026

Resolved to appoint Stefan Nicholson as Cummersdale Grass Contractor 2024-2026 at an annual cost of £2240.00 subject to satisfactory references

154/24 Annual General Meeting (AGM) of the Council and Annual Meeting with Electors 7 May 2024 (7.00pm)

Resolved to hold the AGM of the Council and Annual Meeting with Electors on 7 May 2024 (7.00pm). Councillors to consider ideas for the AGM and discuss at the next meeting.

155/24 Portrait of His Majesty The King

Resolved that the Clerk apply for a free framed portrait from the UK Government

156/24 Planters and notice board (adjacent to Village Hall)

Resolved to consider options for relocating the planters and notice board at the next meeting.

157/24 Planning

a. Planning Applications

Resolved to note that no new applications were received.

b. Notices of Decision

Resolved to note the withdrawal of application ref. 24/0059 and deferment of applications ref. 23/0148 by Cumberland Council

158/24 Defibrillator

It was noted that a possible location would be to site the defibrillator on a wall behind the parish notice board on Wigton Road. Resolved to consider again at the next meeting when Cllr Harrison is present.

159/24 Allotment Report

- (i) Resolved to acknowledge that Cllr Chicken confirmed that there were no vacant plots at present and that correct procedure is followed in terms of advertising vacancies and maintaining a waiting list. It was noted that tenancy agreements for the forthcoming year and annual allotment rents are due on 1 April 2024.
- (ii) Resolved to acknowledge in Cllr Brown's absence that repairs to the broken fence and replacement gate posts was still pending. Cllr Brown to update on progress at the next meeting.

160/24 Cumbria in Bloom 2024

Resolved to support the village giving pride in the community and authorise Cllr Chicken to submit two entries for the Copse and The Crescent.

161/24 Correspondence

Resolved to receive and note the schedule of correspondence, notices and publications received since the last meeting and not on the agenda

- (i) Member of the community complaint regarding resident
Resolved that the Parish Council acknowledged the concerns raised but noted that it was not qualified to comment. The Clerk to respond to the member of the community offering to assist by forwarding the concern to an appropriate authority.

162/24 Councillor Matters

None

163/24 Date of next meeting

The next meeting of the parish council will take place on Monday 8 April 2024 at 7.00 pm in Cummersdale Village Hall

Items for the next agenda to be submitted to the Clerk by Friday 29 March 2024

Meeting closed 8.15 pm

Signed:

Date: 08.04.24

Chairman Cllr K McIntosh