

Cummersdale Parish Council
Minutes of the Cummersdale Parish Council Annual General Meeting held on Monday
9th May 2022 . In Cummersdale Village Hall commencing at 7.15pm

PRESENT:
Councillor Keith McIntosh – Chairman

Councillors		
Cllr D Lowe	Cllr W Kerr	Cllr T Allison
Cllr B Craig	Cllr T Brown	Cllr M Fell (part)

Also present – District Cllrs Bainbridge & McKerrell

01/22 Election of Chairman 2022-23

Resolved to elect Cllr Keith McIntosh as Chairman for the ensuing year.

02/22 To receive the Chairman’s Declaration of Acceptance of Office.

Resolved to sign the declaration of acceptance of office.

03/22 Appointment of Vice Chairman. 2022-23

Resolved to appoint Cllr Bryan Craig as Vice Chairman for the ensuing year.

04/22 To receive the Vice Chairman’s Declaration of Acceptance of Office.

Resolved to sign the declaration of acceptance of office.

05/22 Apologies

Resolved to receive and accept apologies from District Cllr Collier and Parish Councillors Harrison & Nesworthy.

06/22 Declarations of Interest

Cllr McKerrell, declared an interest in item 15 – Reays bus survey and discussion.

07/22 Requests for Dispensation

None were requested.

08/22 Co-option of Councillor

(i) **Resolved** to co-opt Michael Fell as Councillor for the Village Ward, Cllr Fell signed the declaration of acceptance of office and was invited to join the meeting as a Councillor.

(ii) **Resolved** to defer consideration of a mentor to the new Councillor until the next meeting.

9/22 Council Meetings Dates for the Year 2022-23

(i) **Resolved** approve the proposed dates for the full council meetings for the forthcoming year.

10/22. Review of and Adoption of Council Procedures

Resolved to approve and adopt the following policies and procedures, the Chairman signed the documents.

(i) Councils procedures for handling requests made under Freedom of Information Act

(ii) Councils Complaints procedure.

(i) General Data Protection Regulations (2022)

(iv) Standing Orders 2022

(v) Financial Regulations 2022

(vi) Document Retention Policy.

(vii) Financial Risk Management & Insurance.

(viii) Review of the Council’s policy for dealing with the press/media

11/22 Minutes of the Council Meeting held on 11th April 2022

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 11th April 2022.

12/22 Bank Reconciliation

Resolved to receive and note the bank balances to 24th April 2022

HSBC

Community Account £1035.54

Deposit Account - £0.00

£1035.54

Bank balance from 30th April 2022

Unity Trust Bank

Instant access account £12,270.27

Current account £27,083.81

£39,354.08

Total **£40,389.62**

(ii) **Resolved** to authorise the Chairman to sign the Councils bank statements.

(iii) Noted receipt of £12,646.00, Parish Precept.

(iv) noted receipt of £50.00 from Cllr Allison towards the jubilee bunting.

13/22 Payment of Accounts

(i) **Resolved** to authorise payment of the accounts listed in the schedule of cheques dated 9th May 2022.

VIN 11 S Tarrant £149.55 Payroll May

VIN 12 HMRC £37.20 PAYE

VIN 13 M Russell £102.05 Payroll May

VIN 14 HMRC £25.51 PAYE

VIN 15 D Malley £120.00 Payroll Admin

VIN 16CALC £283.88 Subscription

VIN 17Garthside £475.00 Grass cutting

VIN 18 The Crescent £100.00 Jubilee Grant (Pc to arrange direct payment with suppliers)

Total £1,293.19

(ii) Noted 101184 for £1017.54 will be raised to close the HSBC account (allowance for two months charges of £9.00)

14/22 Jubilee 70 Events

- (i) Update – flyer to be produced and distributed to all homes in the Parish.
Events- screen show of the Queens visit to Carlisle in 1958, provided by Carlisle Camcorder Club, bunting supplied by the Parish Council, Jubilee plaques to be added to the new seats. Bench ordered for Gilbert Road, Street parties organised including Amberwood.
- (ii) **Resolved** to hire portaloos for the village event on the school grounds.(£153.00 plus vat)
- (iii) Noted £200 grant from the District Councillors to the event cost.

15/22 Village Matters

Resolved to receive an update on village matters and any issues of interest.

- (i) Cumbria in Bloom competition- entries confirmed.
The Crescent – It's Your Neighbourhood (Diane Chicken)
The Copse- It's Your Neighbourhood, special Jubilee feature "Woodland Copse" – (Diane Chicken)
Gilbert Road/The Oval – It's your Neighbourhood (Debbie Clode)
- (ii) Survey results Reay's buses- 2700 questionnaires -produced for Dalston, Cummersdale & Wetheral Parish. Report on outcome & options to be produced for the next meeting. Possibly looking to compliment the 93/75 service. (Consult Mark Hodgkiss, CCC for current regulations)
- (iii) Memorial Garden project updated; landowners have been contacted, offer of £4,000 made to purchase the land. (Previous valuation £2000), or peppercorn rent. (It was made clear that the owners had the liability for the large tree, and to implement measures to alleviate the damp in

the village hall building and preventive measures). Noted that the owners are considering the proposals. Update at the next meeting.

**16/22 Planning Application considered;
22/0361 44 Grace Lane, Dalston Road**

Replacement of flat roof with pitched roof and detached garage, new entrance and fencing.
(Retrospective)

Resolved No observations

17/22 External Representation

Resolved to receive reports from Parish Council representatives on outside bodies.

(i) Reports from the District & County Councillors.

Cllr Bainbridge, informed members of an issue with the Wigton Rd, Gleeson proposed development- scope and scale with no reference to the land being managed as stated in the Carlisle & District Local plan.

18/22 Schedule of Correspondence, Notices and Publications

Resolved to receive and note schedule of correspondence, notices and publications received since the last meeting and not on the agenda- previously circulated.

Councillor Matters*

None raised

Next meeting June 6th 2022, in Cummersdale Village Hall.