

Cummersdale Parish Council

Minutes of the Cummersdale Parish Council Annual General Meeting held on Tuesday
4th May 2021 . In a virtual meeting room commencing at 7.15pm

(This meeting was a virtual meeting and therefore did not take place at a physical location following guidelines set out in Section 78 of the Coronavirus Act 2020.)

PRESENT:

Councillor Keith McIntosh – Chairman

Councillors

Cllr D Lowe

Cllr W Kerr

Cllr T Allison (part)

Cllr P Nicholson

Cllr B Craig

Cllr D Harrison

Also present – District Cllr Bainbridge (Part)

01/21 Election of Chairman.

To elect a Chairman of the Council for council year 2021-22

Resolved to elect Cllr Keith McIntosh as Chairman for the ensuing year.

02/21 To receive the Chairman’s Declaration of Acceptance of Office.

Resolved to defer signing the declaration of acceptance of office until the next meet, this will be held physically.

03/21 Appointment of Vice Chairman.

Resolved to appoint Cllr Pauline Nicholson as Vice Chairman for the ensuing year.

04/21 To receive the Vice Chairman’s Declaration of Acceptance of Office.

Resolved to defer signing the declaration of acceptance of office until the next meet, this will be held physically.

05/21 Apologies

Resolved to receive and accept apologies from District Cllrs Collier & McKerrell and Parish Councillors Brown & Nesworthy.

06/21 Declarations of Interest

None were declared

07/21 Requests for Dispensation

None were requested.

08/21 Public Participation

b. Police report- Clerk to circulate

c. Councillor Reports

~ Cllr Bainbridge- Informed that members that an application for 159 homes on Orton Road is expected in the near future for consideration.(It has been submitted but not validated yet)

9/21 Council Meetings Dates for the Year 2021-22

Clerk to circulate.

10/21 Council Procedures

- (i) **Resolved** to accept and adopt the Councils procedures for handling requests made under Freedom of Information Act 2021
- (ii) **Resolved** to accept and adopt the Councils Complaints procedure.2021
- (iii) **Resolved** to accept and adopt the General Data Protection Regulations (2021)
- (iv) Standing Orders 2021 to follow, awaiting updated legislation. **Resolved** to defer until updated legislation received
- (v) Financial Regulations 2021.. **Resolved** to defer until updated legislation received.
- (vi) **Resolved** to accept and adopt Document Retention Policy.2021
- (vii) **Resolved** to accept and adopt the Councils Financial Risk Management & Insurance. 2021
- (viii) **Resolved** to accept and adopt the Council's policy for dealing with the press/media .2021

11/21 Annual Return

- (i) **Resolved** to approve the Annual Governance Statement for year ending 31st March 2021 and authorise the Chairman to sign Section 1 of the Annual Return for year ending March 31st, 2021 on behalf of Cummersdale Parish Council.
- (ii) **Resolved** to approve of the Statement of Accounts for year ending 31st March 2021 and authorise the Chairman to sign Section 2 of the Annual Return for year ending 31st March 2020 on behalf of Cummersdale Parish Council.
- (iii) **Resolved** to receive notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31st March 2021 as Monday 14th.June to Friday 23th July 2021.

12/21 Minute of the meeting held on 19th April 2021.

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 19th April 2021.

13/21 Bank Reconciliation

- (i) **Resolved** to receive and approve the bank balances to April 30th, 2021

Community Account £2,469.42

Deposit Account - £27,7720.67

Total £30,190.09

(inc outstanding payments and banking)

At a future meeting to consider projects for the Councils reserves.

- (ii) **Resolved** to authorise the Chairman to sign the Councils bank statements.

14/21 Payment of Accounts

- (i) **Resolved** to authorise payment of the accounts dated 4th May 2021 .

VIN 06 S Tarrant	£146.06	Payroll
VIN 07 HMRC	£36.40	PAYE
VIN 08 Donaldsons DP	£1134.00	Village hall grant.
VIN 09 Garthside	£400.00	Grass cutting

Total £1717.00

15/21 Village Matters & Rights of Way

Members reported on matters of relevance to the village

- (i) Cumbria in Bloom 2021- Entries confirmed- The Copse -small woodland, The Crescent, The Village Allotments and Cummersdale Village.
- (ii) Funding required for additional work in the Copse and weedkilling/ strimming around the village (£500 in the budget) and new benches – **Resolved** to consider at the next meeting.
- (iii) Noted the grass outside the village hall needs cut. Owner to be contacted, to obtain permission to undertake this.

- (iv) Cllr McIntosh & Mrs D Clode will co-ordinate the village, Cllr Nicholson the Copse, Mrs Chicken, The Crescent and the Allotments. Clerk to submit the application forms on their behalf.
- (v) Review of the grass cutting schedule to be reviewed. **Resolved** Cllrs Nicholson & Craig to review and update for the next Council meeting.
- (vi) UU have damaged a section of the Common, photos to be taken and forwarded to the Clerk.

16/21 Planning applications considered.

App 21/0351

Erection Of 725no. Dwellings & Public Open Space (Reserved Matters Application Pursuant To Outline Approval 09/0413) Location: Land At Morton Bounded By Wigton Road, Peter Lane And Dalston Road, Carlisle, Cumbria

(i) Resolved to request an extension for the consultation to allow members to examine the planning application.

(ii) Resolved – Observations –

Members were concerned regarding the changes proposed around Peter Lane for the new Southern bypass and how this will impact on this development and what amendments have been made relating to this.

Concerns were also made with reference to the proposed Garden Village and the overall adequacy of the existing infrastructure, e.g. schools, services, traffic flow, and how this will integrate with the Garden Village, to deal with a further 725 houses, and if, these houses will be included in the St Cuthbert's development numbers for Cummersdale?

17/21 Schedule of Correspondence, notices and publications

All correspondence emailed.

Councillor Matters*

An opportunity for Councillors to raise issues, not on this agenda, on behalf of residents in their wards.

- Speed limit reduction on the section of Dalston rd & Peter lane to 30mph – resident complaints.
- A TDU could be undertaken?
- Cllr Allison to contact Highways for confirmation of the likely speed limit on completion of the Southern Bypass.

Next meeting

Confirmed -7th June 2021, meeting to be held in, Wetheral Village Community Centre, Wetheral.

A risk assessment will be undertaken by the Clerk prior to the meeting.

Members are required to wear face coverings and observe social distancing.