

Cummersdale Parish Council
Minutes of the Cummersdale Parish Council Meeting held on Monday
22nd June 2020 . In a virtual meeting room commencing at 7.00pm

(This meeting was a virtual meeting and therefore did not take place at a physical location following guidelines set out in Section 78 of the Coronavirus Act 2020.)

PRESENT:

Councillor Keith McIntosh – Chairman

Councillors

Cllr D Lowe	Cllr W Kerr	Cllr K Nesworthy	Cllr D Harrison
Cllr P Nicholson	Cllr T Allison	Cllr B Craig	Cllr T Brown

Also present – District Cllrs Bainbridge & Mckerrell.

01/20 Apologies

Resolved to receive and accept apologies from District Cllr Collier.

02/20 Declarations of Interest

None were declared

03/20 Requests for Dispensation

None were requested.

04/20 Public Participation

a. Residents

No residents were present/requested.

b. Police report- to be circulated

c. Councillor Reports

~ Cllr Allison, major issue with dog fouling in and around the village, noted 3 bins have been purchased by the Parish Council, emptied by volunteers currently, but it is hoped that the City Council will undertake this in due course.

~ Report on Garden Villages and criticism of those planned, lacking green space, amenities, and infrastructure. Clerk to circulate the link to the news article.

Issues with camping and litter on the Sustran cycle way, Cllr Allison to produce notices to remind users to take the litter home.

Litter and damage to the wood towards Denton Holme, ward Cllr for Denton Holme to be informed.

~ Cllr McKerrell, reports of incidents on the cycle way involving cyclists and pedestrians, the police have no notified incidents.

Resolved Clerk to write to the Police asking for an investigation.

~Cllr Bainbridge, bus stop at Garden Village has been re-instated. Cllr Harrison noted that Persimmon homes had offered to reinstate the bus shelter. Cllr Harrison to forward the e-mail with the contact details to Cllr Bainbridge.

05/20 Minutes of the Meetings.

(i) **Resolved** to authorise the Chairman to sign, as a correct record, the minutes of the Council Meeting of 2nd March 2020

(ii) **Resolved** to authorise the Chairman to sign, as a correct record, the minutes Part B of the Council meeting held on 2nd March 2020.

06/20 Ratification of Decisions made due to COVID 19

Resolved to accept all decisions made under delegated powers;

- (i) Update 6th April 2020
- (ii) Update 4th May 2020

07/20. Council Meetings Dates for the Year 2020-21

- (i) **Resolved** to accept the proposed dates for the full council meetings for the forthcoming year.

08/20 Annual Return

- (i) **Resolved** to approve the Annual Governance Statement for year ending 31st March 2020 and authorise the Chairman to sign Section 1 of the Annual Return for year ending March 31st, 2019 on behalf of Cummersdale Parish Council.
- (ii) **Resolved** to approve of the Statement of Accounts for year ending 31st March 2020 and authorise the Chairman to sign Section 2 of the Annual Return for year ending 31st March 2020 on behalf of Cummersdale Parish Council.
- (iii) **Resolved** to receive notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31st March 2020 as Monday 29th June to 3rd August 2020.
- (iv) **Resolved** to accept the Internal Auditors report of 14th May 2020 and recommendation made therein.

09/20 Bank Reconciliation

- (i) **Resolved** to receive and note the bank balances to 31st May 2020

Community Account £1742.95

Deposit Account - £41,752.12

Total £43,495.07 noted this includes the Precept for 2020-21

(inc outstanding payments and banking)

- (ii) **Resolved**, for the Chairman to sign the bank reconciliation section of the minutes separately as per the internal audit recommendations.
- (iii) **Resolved** to authorise the Chairman to sign the Councils bank statements.

10/20 Payment of Accounts

- (i) **Resolved** to authorise payment of the accounts dated 6th April 2020

VIN 01 S Tarrant	£142.18	payroll
VIN 02 HMRC	£35.40	PAYE
VIN 03 CALC	£45.00	Seminar
VIN 04 Garthside	£800.00	Grass cutting April/May via WPC
VIN 05 Wetheral Parish Council	£30.00	Closure signs
Total	£1052.58	

- (ii) **Resolved** to authorise payment of the accounts dated 4th May 2020

VIN 06 S Tarrant	£142.18	payroll
VIN 07 HMRC	£35.40	PAYE
VIN 08 CALC	£258.08	subscription via WPC
VIN 09 D Malley	£81.00	Payroll Admin via WPC
VIN 10 Zurich	£270.87	Insurance via WPF
VIN 11 S McHale	£1782.00	Road plainings for the car park via WPC
Total	£2569.53	

- (iii) **Resolved** to authorise payment of the accounts dated 22nd June 2020

VIN 12 Garthside	£50.00	Owed from previous invoice- hedge 2019 via WPV
VIN 13 Garthside	£400.00	Grass contract ,June via WPC
VIN 14 Glasdon	£327.06	Dog poo bins via WPC
VIN 15 D Johnson	£75.00	Internal audit via WPC
VIN 16 Solway Garden	£768.00	Car park work Via WPC
VIN 17 S Tarrant	£142.18	June Payroll
VIN 18 HMRC	£35.40	PAYE
VIN 19 D Clode	£1000.00	Grant paid from Persimmon Homes

Total £2797.64

iv. Noted £3266.95 has been paid to Wetheral Parish Council for payment made by it on behalf of Cummersdale PC, as the main signatories were self-isolating and cheques could not be raised for our suppliers/contractors.

V .Noted £1620.06 is due to be paid to Wetheral Parish Council.(as (iv))

11/ 20 Village Matters & Rights of Way

Members reported on matters of relevance to the village'

(i) Cumbria in Bloom update- email circulated with details of the photographic competition. Members to encourage participants.

(ii) **Resolved** to purchase two additional dog poo bins for Garden Village/ Clover fields at a cost of £218.04.

(iii)**Resolved** to acknowledge the tremendous effort by Deb Clode during the COVID-19 outbreak, co-ordinating support for the residents of Cummersdale Parish and keeping all updated via Cummersdale Crack.

Resolved to purchase flowers under the Chairman's allowance to show the Councils appreciation of Ms Clode work for the community and to nominate the group for the Lord Lieutenants award in recognition for their work.

Other issues previously raised;

- a. HGV's destined for Pirelli entering the village and having to reverse often in the early hours.
Resolved for the Clerk to invite Kevin Cawley, Cumbria County Councils Highways Officer to attend the next Parish Council meeting to address the members/residents' concerns.
- b. Parking on the pavements in the village. Details of licence plates to be sent to the Chairman, as it is believed that they belong to teachers at the school. Chairman to meet with the headteacher to discuss.
- c. Concerns regarding the development at 17 Dale Meadow Cummersdale Road, removing the hedge without permission. Clerk to contact the Planning officer to raise the Councils concern, also to prevent other hedges being removed.

12/20 Bank Arrangements

(i) **Resolved** to move the Councils bank account to Barclays Bank Plc to allow direct bank payments.

(ii) **Resolved** to appoint Cllr Keith McIntosh, Cllr Pauline Nicholson & Mrs Susan Tarrant as the bank signatories. (Noted the Clerk must be included as a signatory otherwise the online account cannot be viewed).

Next meeting virtually dependant on Government advice – 27th July 2020