

Cummersdale Parish Council  
Minutes of the Cummersdale Parish Council Annual General Meeting held on Monday,  
13th May 2019 at 7.45pm in the Village Hall, Cummersdale

**PRESENT:**  
**Councillor Keith McIntosh – Chairman**

<b>Councillors</b>			
<b>Cllr T Allison</b>	<b>Cllr. B Craig</b>	<b>Cllr Nesworthy</b>	<b>Cllr T Brown</b>
<b>Cllr D Harrison</b>	<b>Cllr P Nicholson</b>	<b>Cllr W Kerr</b>	<b>Cllr D Lowe</b>

**Also present District Councillors A McKerrell, Bainbridge & Finlayson.**

**01/19 Election of Chairman**

**Resolved** – to elect unanimously Keith McIntosh as Chairman of the Council for the ensuing year, the chairman signed the declaration of acceptance of office.

**02/19 Members Declaration of Acceptance of Office**

**Resolved** to confirm the acceptable date to allow members not present to sign the Declarations of Acceptance of Office was not necessary as all members were present and signed the Declarations of Acceptance of Office prior to the meeting.

**03/19 Apologies**

**Resolved** – All present

**04/19- Appointment of Vice Chairman**

**Resolved** – to appoint unanimously Pauline Nicholson as Vice Chairman of the Council for the ensuing year, the Vice Chairman signed the declaration of acceptance to office.

**05/19 Declarations of Interest**

None were declared

**06/19 Requests for Dispensation**

None were requested.

**07/19 Council Meetings Dates for the Year 2019-20**

**Resolved** to accept and approve the proposed dates for the full council meetings for the forthcoming year.

**08/19 Review of and Adoption of Council Procedures**

**Resolved** to accept and adopt the following policies and procedures

- (i) Councils procedures for handling requests made under Freedom of Information Act
- (ii) Councils Complaints procedure.
- (iii) General Data Protection Regulations (2019)
- (iv) Standing Orders 2019, Clerk to forward
- (v) Financial Regulations 2019
- (vi) Document Retention Policy.
- (vii) Financial Risk Management & Insurance.
- (viii) Review of the Council's policy for dealing with the press/media

**9/19 Annual Return**

((i) **Resolved** to approve the Annual Governance Statement for year ending 31<sup>st</sup> March 2019 and authorise the Chairman to sign Section 1 of the Annual Return for year ending March 31<sup>st</sup>, 2019 on behalf of Cummersdale Parish Council.

(ii) **Resolved** to approve the Statement of Accounts for year ending 31<sup>st</sup> March 2019 and authorise the Chairman to sign Section 2 of the Annual Return for year ending 31<sup>st</sup> March 2019 on behalf of Cummersdale Parish Council.

(iii) **Resolved** to accept notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31<sup>st</sup> March 2019 as Monday 17th June to Friday 26<sup>th</sup> July 2019.

#### **10/19 Minute of the meeting held on 8<sup>th</sup> April 2019.**

**Resolved** to authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 8th April 2019.

#### **11/19 Payment of Accounts**

(i) **Resolved** to authorise payment of the accounts listed in the schedule of cheques dated 13th May 2019

VIN 05	S Tarrant	£132.96	May salary
VIN 06	HMRC	£33.20	PAYE
VIN 07	CALC	£240.14	Subscription
VIN 08	Zurich	£269.48	Insurance
VIN 09	Cumbria in Bloom	£40.00	Entry fee
VIN 10	David Johnson	£75.00	Internal Audit fees
VIN 11	Garthside landscapes	£400.00	Grass cutting April
<b>TOTAL</b>		<b>£1190.78</b>	

(ii) Noted the receipt of the Precept of £11,922.00

(iii) **Resolved** to authorise the Chairman to sign the Councils bank statements.

#### **12/19 Bank Balances**

(i) **Resolved** to accept the bank balances for month ending 30th April 2019

Community Account	- £2072.71
Deposit Account	- £38,128.66
Total	- £40,201.37

#### **13/19 Banking Arrangements**

(i) **Resolved** to appoint Cllr Keith McIntosh, Cllr Trevor Allison, Cllr Pauline Nicholson and Cllr Thomas Brown as the signatories for the council's bank accounts;

(ii) HSBC accounts; 80262676 and 43097714.

#### **14/19 Village & Rights of Way Matters**

- (i) Cumbria in Bloom- Applications have been made for the village and allotments.
- (ii) Large lorries turning into Cummersdale Road, Confirmed that Cumbria County Council as in the process of arranging signage for Dalston Road.
- (iii) Water continuing to run from the Common, **Resolved**; Clerk to report to United Utilities again.
- (iv) Noted a speed indicator device has been installed by Cumbria Police, Cllr Nicholson to discuss the location with the local officer as members suggested that it should be located elsewhere.

#### **15/19 Schedule of Correspondence, notices and publications**

**Resolved** to receive a schedule of correspondence, notices and publications received since the last meeting and not on this agenda.

#### **Councillor Matters\***

(i) A request for an extension to the car parking area at the Crescent, Clerk to investigate and include as an agenda item at the next meeting.

(iii) A request was made to have a community litter bin in the Copse. Resolved Cllr Nicholson & Allison to make the arrangements.

Next meeting June 3<sup>rd</sup>, 2019