

Cummersdale Parish Council
Minutes of the Cummersdale Parish Council Annual General Meeting held on Monday,
14th May 2018 at 7.10pm in the Village Hall, Cummersdale

PRESENT:
Councillor Keith McIntosh – Chairman

		Councillors
Cllr T Allison	Cllr. B Craig	Cllr Nesworthy
Cllr D Harrison	Cllr P Nicholson	

Also present District Councillors A McKerrell & Christian

01/18 Election of Chairman

Resolved – to elect unanimously Keith McIntosh as Chairman of the Council for the ensuing year, the chairman signed the declaration of acceptance of office.

02/18- Appointment of Vice Chairman

Resolved – to appoint unanimously Pauline Nicholson as Vice Chairman of the Council for the ensuing year.

03/18 - Apologies for Absence

Apologies for absence were received and accepted from Parish Councillor Kerr & Lowe.

04/18 Minutes of the previously held on 9th April 2018

- (i) **Resolved** to authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 9th April 2018 (e-mailed)
- (ii) Noted an amendment to 118/17 VIN 04 to £873.00 for the notice boards.

05/18 Declarations of Interest

Cllr Christian declared an interest in items relating to Carlisle City Council Development Control.

06/18 Requests for Dispensation

None were requested.

07/18 Council Meetings Dates for the Year 2018-19

Resolved to accept the proposed meeting dates for the ensuing year.

08/18 Review and Adoption of Council Procedures

- (i) **Resolved** to accept and adopt the Councils Complaints procedure 2018.
- (ii) **Resolved** to accept and adopt the General Data Protection Regulations (2018), it was noted MPs accepted the Government amendment to exempt all parish and town councils and parish meetings in England and community and town councils in Wales from the requirement to appoint a Data Protection Officer (DPO) under the General Data Protection Regulation.
- (iv) **Resolved** to defer the consideration of the Councils Standing Orders 2018 until the next meeting.
- (v) **Resolved** to defer consideration of Financial Regulations 2018 & Freedom of information act until updates have been received.

09/18 Payment of Accounts

(i) Resolved to authorise payment of the accounts listed in the schedule of cheques dated 14th May 2018

VIN 05	S Tarrant	£132.96	May salary
VIN 06	HMRC	£33.20	PAYE
VIN 07	CALC	£225.00	Subscription
VIN 08	Zurich	£ 258.29	Insurance
VIN 09	Cumbria in Bloom	£40.00	Entry fee
VIN 10	David Johnson	£75.00	Internal Audit fees

TOTAL £689.45

- (ii) Noted the receipt of the Precept of £11,631.65
- (iii) Noted the receipt of the CTRS grant of £151.35 (this has decreased significantly)
- (iv) To authorise the Chairman to sign the Councils bank statements.

10/18 Bank Balances

- (i) Resolved to accept the bank balances for month ending 30th April 2018
- Community Account - £4106.90
Deposit Account - £34717.43
Total £38,824.33

11/18 Annual Return

- (i) **Resolved** to approve the Annual Governance Statement for year ending 31st March 2018 and authorise the Chairman to sign Section 1 of the Annual Return for year ending March 31st, 2018 on behalf of Wetheral Parish Council.
- (ii) **Resolved** to approve the Statement of Accounts for year ending 31st March 2018 and authorise the Chairman to sign Section 2 of the Annual Return for year ending 31st March 2018 on behalf of Wetheral Parish Council.
- (iii) **Resolved** to accept notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31st March 2018 as Monday 4th June to Friday 13th July 2018.
- (iv) Resolved to approve the Internal Auditors report and recommendations made therein.

12/18 Banking Arrangements

- (i) **Resolved to appoint**; Cllr Keith McIntosh, Cllr Pauline Nicholson, Cllr Trevor Allison and Cllr Tom Brown as the signatories for the council's bank accounts;
- (ii) HSBC accounts; 80262676 and 43097714.

13/18 Projects

Ideas for projects in the Parish;

- a. Donation for something specific in the village hall. Noted to invite R Burrell to a future meeting of the council to discuss the halls priorities.
 - b. Land outside the village hall; create a garden with seating and landscape feature. Clerk to investigate land ownership.
 - c. Tarmac the access to the village car park.
 - d. Childrens Christmas party.
 - e. Re-Surface the car park with plainings.
- All to be considered with costing at the next meeting.*

14/18 Personnel Matters

Resolved to approve and accept the revised NJC pay rates for the Councils employee and to backdate the pay increase from April 1st, 2018.

15/18 Schedule of Correspondence, notices and publications

Resolved to receive and note schedule of correspondence, notices and publications received since the last meeting and not on the agenda.

- (l) Cumbria County Council- Rural Summer Play Schemes 2019.- **Resolved** to support the proposal in principal for a contribution of £200 and it was suggested that the scheme could operate summer 2018.

Councillor Matters

Dangerous pavement 24-26 The Crescent
Leak on Cummersdale Rd to be reported to UU
Out of hours working at Irvings Place and the Persimmon development.
Parking on the pavements in the village

Next meeting June 4th 2018