

Cummersdale Parish Council
Minutes of the Cummersdale Parish Council Annual General Meeting held on Monday,
9th May 2016 at 7.20pm in the Village Hall, Cummersdale

PRESENT:
Councillor Keith McIntosh – Chairman

Councillors

Cllr T Allison Cllr. B Craig
Cllr D Harrison Cllr P Nicholson Cllr H Atkinson

Also present District Councillor A McKerrill

01/16 Election of Chairman

Resolved – to elect unanimously Keith McIntosh as Chairman of the Council for the ensuing year, the chairman signed the declaration of acceptance of office.

02/16 - Appointment of Vice Chairman

Resolved – to appoint unanimously Pauline Nicholson as Vice Chairman of the Council for the ensuing year.

03/16 - Apologies for Absence

Apologies for absence were received and accepted from City Councillor N Christian & Parish Councillors Lowe, Nesworthy & Kerr.

04/16 Minutes of the Parish Council Meeting held on 4th April 2016

Resolved The minutes of the previous meeting held on 4th April 2016 were agreed and signed as a correct record.

05/16 Declaration of Interest

No declarations were made.

06/16 Requests for Dispensation

No requests had been made. The Clerk reminded members that when the discussion takes place regarding the precept, that all resident members must request dispensation.

07/16 Council Meetings Dates for the Year 2016/17

Resolved to receive the dates of the council meeting for the year 2016-17 (Chairman to confirm with the Clerk)

08/16 Policy & Procedures

(i) **Resolved** to accept the Councils procedures for handling requests made under Freedom of Information Act 2000 and the data protection act 1998. (Updated 2008)

(ii) **Resolved** to accept the Councils complaints policy.

(iii) **Resolved** to review the council's insurance arrangements for 2016-17 – defalcation to be increased to £15,000.

09/16 Payment of Accounts

(i) Resolved to authorise payment of the accounts listed in the schedule of cheques dated 9th May 2016

VIN 04 S Tarrant	£131.71	May salary
VIN 05 HMRC	£32.80	PAYE
VIN 06 George Douglas	£148.80	Hedge cutting
VIN 07 Diane Malley	£58.00	Payroll services
VIN 08 CALC	£157.00	Subscription
VIN 09 S Tarrant	£ 418.99	Re-imbusement for the laptop and printer

TOTAL £947.30

- (ii) Noted the receipt of the Precept of 8402.64
- (iii) Noted the receipt of the CTRS grant of £543.36
- (iv) Noted receipt of grant from NALC of £382.19 towards the purchase of a laptop and printer. (the software not included)
- (v) Noted the receipt of the HMRC refund of £616.88.

10/16 Bank Reconciliation

- (i) **Resolved** to receive and note the bank reconciliation for month ending 30th April 2016

Community Account - £3297.10

Deposit Account - £15,378.96

Total £18,676.06

11/16 Annual Return

- (i) **Resolved** to approve the Annual Governance Statement for year ending 31st March 2016 and authorise the Chairman to sign Section 1 of the Annual Return for year ending March 31st 2016.
- (ii) **Resolved** to approve the Statement of Accounts for year ending 31st March 2016 and authorise the Chairman to sign Section 2 of the Annual Return for year ending 31st March 2016.

12/16 Risk Assessment & Asset Management

- (i) **Resolved** to accept the councils financial risk for the forthcoming financial year.
- (ii) **Resolved** to accept the council asset register dated May 2016.

13/16 Parish Council website

Noted the website is live – www.cummersdaleparishcouncil.org.uk

Members to submit photos and anything you would like to add to the Clerk.

14/16 Appointment on Internal Auditor

Resolved to appoint Andrea McCallum (Clerk to St Cuthbert's without/Rockcliffe and Kirkbampton) as the Internal Auditor for financial year ending 2015-16.

15/16 Schedule of Correspondence, notices and publications

Resolved to receive a schedule of correspondence, notices and publications received since the last meeting;

Councillor Matters*

An opportunity for Councillors to raise issues, not on this agenda, on behalf of residents in their wards.

*** N.B. No decisions can be taken on these matters but the Clerk may make investigations and / or they may be placed on the agenda of a future Council or committee meeting.**

~ Cummersdale road end, waiting for enforcement action to be taken.

~ Bus shelter to be installed on Wigton road, Cllr Harrison noted that the original shelter was taken by Persimmon to place in storage.

~ Further concerns of the speed of vehicles on Dalston road exceeding 40mph.

~ new planters to be purchased for Cumbria in Bloom, Matthew Lowrie to be contacted to weed kill.

Next meeting June 6th 2016.