

CUMMERSDALE PARISH COUNCIL

cummersdaleparishcouncil.org.uk

1 October 2024

Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held in Cummersdale Village Hall on Monday 7 October 2024 at 7.00pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

AGENDA

1. **To receive apologies for absence**
2. **Requests for Dispensations, Declarations of interest, Gifts and Hospitality** – to receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the agenda, in accordance with the Council’s Code of Conduct, and to note any gifts and hospitality.
3. **Public participation with regard to items on the agenda** – Public participation is limited to 15 minutes in total. Members of the public may make only one address to the Council of no more than five minutes’ duration and only concerning topics on the agenda.
4. **Report from the Cumberland Councillor including an update on the land adjacent to the Village Hall and a potentially unsafe tree on Gilbert Road**
(if possible, to provide a written report prior to the meeting to allow distribution)
5. **Minutes** – to confirm the Minutes of the Council meeting held on 1 July 2024, previously circulated.
6. **Finance**
 - a. **Bank Reconciliation**
 - I. To receive and note the monthly reconciliations and balances to 31 July, 31 August 2024 and 30 September (attached):

Unity Trust Bank	31 July 2024	31 August 2024	30 September
Instant Access account	£33,261.87	£33,179.07	£32,909.38
Current account	£826.17	£826.47	£637.18
<u>Total</u>	<u>£34,088.04</u>	<u>£34,005.54</u>	<u>£33,546.56</u>
 - II. To acknowledge scrutiny and acceptance of the previously circulated bank statements
 - b. **Invoices for Payment** - to consider and approve invoices totalling £3,063.97 for payment itemised on the payment schedule (attached)

c. Receipts – to acknowledge and receive the following receipts totalling £1,038.67

Voucher	Date	Description	Supplier	Total £
159	30 June 2024	Quarterly Interest	Unity Trust	219.83
163	11 July 2024	VAT Refund Q1	HMRC	171.33
164	07 August 2024	VAT Refund 2022-23 Q4*	HMRC	417.20
186	30 September 2024	Quarterly Interest	Unity Trust	230.31

* Delay due to HMRC not processing initial request

d. External Auditor Report and Certificate – to receive the report and certificate for the 23/24 financial year (previously circulated)

e. Budget – to receive and consider the mid-year budget report (previously circulated)

7. Planning

a. Planning Applications - to consider all recent applications received from Cumberland Council detailed below and any other planning applications submitted and published on the CC planning portal (Cumberland.gov.uk) between the circulation of this agenda and the meeting:

i. Application Number: 24/0519

Proposal: Proposed enclosed loading bay area to rear of main manufacturing factory building

Location: Pirelli Tyres Limited, Dalston Road, Carlisle, CA2 6AR

[24/0519 | Proposed Enclosed Loading Bay Area to Rear of Main Manufacturing Factory Building | Pirelli Tyres Limited, Dalston Road, Carlisle, CA2 6AR](#)

ii. Application Number: 24/0559

Proposal: Erection of single storey rear extension with roof terrace over (replacing existing single storey extensions) and replacement of timber garage with new brick/block garage

Location: Dunvegan, Garden Village, Newby West, Carlisle, CA2 6QU

[24/0559 | Erection of Single Storey Rear Extension with Roof Terrace Over \(Replacing Existing Single Storey Extensions\) And Replacement of Timber Garage with New Brick/Block Garage | Dunvegan, Garden Village, Newby West, Carlisle, CA2 6QU](#)

NB: An extension to respond by 10 October 2024 has been granted for the above planning applications

b. To note notices of decision

I. Application Number: 22/0751

Proposal: Change of use of barn to dwelling

Location: High Cummersdale Farm, The Square, Cummersdale, Carlisle, CA2 6BG

Granted by Cumberland Council Subject to Nutrient Resolution 07.08.24

- c. **Cumberland Council Planning Policy update 23.08.24** (Cumberland Local Plan & St Cuthbert's Local Plan (attached) – to note

8. Access road leading to the short-term car park and allotment - to consider the previously circulated quotations from Story and Dinsdale and determine which, if any, to recommend that Cummersdale Primary School proceed with. It was agreed in principle at the last meeting that CPC fund one third of the project with the remainder to be met by the school and the Fells and Solway Community Panel.

9. The Copse

- a. Assistance with laying woodchip is still required and to consider how to progress this
- b. To note that the Green Spaces Team (Cumberland Council) confirmed that they would be responsible for ongoing maintenance of the woodland path should planning be approved for an adopted Public Right of Way:

Application Number: 24/0401

Proposal: Change of use from agricultural land to public open space to include hard surfaced footpaths and tree planting

Location: Field to the north of Cummersdale Village, Carlisle

[24/0401 | Change Of Use From Agricultural Land To Public Open Space To Include Hard Surfaced Footpaths And Tree Planting | Fields to the north of Cummersdale Village, Carlisle](#)

10. Clerk training – to consider a request from the Clerk to undertake preparatory training for the Certificate in Local Administration provided by Cumbria Association, of Local Councils, previously circulated. The clerk is employed by two parish councils, Cummersdale and Holme Abbey, and if approved the training fee of £200.00 would be shared equally between the two parishes.

11. Carlisle Southern Link Road (CSLR) Closure Notices

- I. Dalston Road - to note that due to delays in the works the road will be closed until approximately 19 February 2025. (Update from Highways and Transport, Cumberland Council attached).
- II. Dalston to Cummersdale Cycleway 7 to 14 December 2024 (attached).

12. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting).

13. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Friday 25 October

14. Date of next meeting – Monday 4 November 2024 at 7.00pm in Cummersdale Village Hall



Joanne Cornah Wade, Clerk to the Council
Eriskay Cottage, Bromfield, Wigton CA7 3NB
info@cummersdaleparishcouncil.org.uk

Bank Reconciliations 6a

**Financial
year ending
31/03/2025**

Council name Cummersdale Parish Council

Balances per bank statements at 31/07/2024

Cummersdale Parish Council current	826.17	
Cummersdale Parish Council deposit	33,261.87	
Total bank balances		34,088.04

Cummersdale Parish Council current
Uncleared payments

Date	Customer / supplier	Reference	Amount	
01/07/2024	Stefan Nicholson	BP	-280.00	
				-280.00

Total net balances at 31/07/2024 33,808.04

Council name Cummersdale Parish Council

Balances per bank statements at 31/08/2024

Cummersdale Parish Council current	826.47	
Cummersdale Parish Council deposit	33,179.07	
Total bank balances		34,005.54

Cummersdale Parish Council current
Uncleared payments

Date	Customer / supplier	Reference	Amount	
31/08/2024	Stefan Nicholson	BP	-280.00	
				-280.00

Total net balances at 31/08/2024 33,725.54

J Wade

Prepared by: _____

Date: 31.08.24

J Cornah Wade (Clerk & RFO)

Approved by: _____

Date: 07.10.24

Name and Role

**Financial
year ending
31/03/2025**

Council name Cummersdale Parish Council

Balances per bank statements at 30/09/2024

Cummersdale Parish Council current	637.18	
Cummersdale Parish Council deposit	32,909.38	
Total bank balances		33,546.56

Cummersdale Parish Council current

Uncleared payments

Date	Customer / supplier	Reference	Amount	
01/09/2024	Holme Abbey PC		-33.24	
30/09/2024	Stefan Nicholson		-280.00	
				-313.24

Total net balances at 30/09/2024 33,233.32

Prepared by: _____

Date: 01.10.24

J Cornah Wade (Clerk & RFO)

Approved by: _____

Date: 07.10.24

Name and Role

Invoices for payment 6b

Voucher	Date	Description	Supplier	Net £	VAT £	Total £
160	30.09.24	Grass contract September	S Nicholson	280.00	0.00	280.00
161 SO	01.10.24	Clerk expenses September wfh	Clerk	8.34	0.00	8.34
162 SO	01.10.24	Clerk salary September	Clerk	211.36	0.00	211.36
165	10.09.24	Office supplies (ink & paper)	Holme Abbey Parish Council	33.24	0.00	33.24
166 SO	02.0924	Clerk expenses August wfh	Clerk	8.34	0.00	8.34
167	31.08.24	Internal transfer	Current account	-500.00	0.00	-500.00
168	31.08.24	Internal transfer	Deposit account	500.00	0.00	500.00
169	01.09.24	Website hosting	Wight Computers Ltd	142.99	28.60	171.59
170 DD	30.09.24	Quarterly bank fee	Unity	18.00	0.00	18.00
171	08.10.24	External Audit	Moore	210.00	42.00	252.00
172	31.10.24	Grass contract October	S Nicholson	280.00	0.00	280.00
173	30.11.24	Grass contract November	S Nicholson	280.00	0.00	280.00
174	13.09.24	Internal transfer	Current account	-500.00	0.00	-500.00
175	13.09.24	Internal transfer	Deposit account	500.00	0.00	500.00
176 177	28.09.24	Transfer between reserves	Reserve: Common	-4500.00	0.00	-4500.00
178 179	28.09.24	Transfer between reserves	Reserve: Village Hall	-2434.00	0.00	-2434.00
180 181	28.09.24	Transfer between reserves	Reserve: 3 months running costs	-3568.00	0.00	-3568.00
182	08.10.24	Defibrillator installation	EEC Ltd	1080.00	216.00	1296.00
183 SO	01.11.24	Clerk salary October	Clerk	211.36	0.00	211.36
164 SO	01.11.24	Clerk expenses October wfh	Clerk	8.34	0.00	8.34
185 DD	31.10.24	Monthly bank fee	Unity Trust	5.40	0.00	5.40
TOTAL				2,777.37	286.60	3,063.97

J Wade

Prepared by:

J Cornah Wade Clerk & RFO

Date:

01.10.24

Approved by:

Name and Role:

Date:

07.10.24

Approved by:

Name and Role:

Date:

07.10.24

Planning 7c

From: Planning Policy [mailto:planningpolicy@cumberland.gov.uk]

Sent: 23 August 2024 12:25

Subject: Cumberland Council Planning Policy Update - Parish Councils

Dear Town/Parish Clerk

Cumberland Local Plan & St Cuthberts Local Plan

Cumberland Council is starting work on a new Cumberland Local Plan for the district (excluding the Lake District National Park area). This plan will shape the future development of our area providing a framework for the scale and location of new housing, employment, and infrastructure. It will include other policies that guide development addressing issues such as minerals and waste, the protection of the historic and natural environment, and the social and economic needs of local communities. When adopted the plan will replace the existing Copeland, Carlisle, and Allerdale Local Plans and the Cumbria Minerals and Waste Local Plan. We are also continuing work on the St Cuthbert's Local Plan which will guide the development of St Cuthbert's Garden Village to the south of Carlisle.

Cumberland Planning Policy notifications and consultations

We will be engaging with the Parish Councils and other individuals and stakeholders in the production of the local plan as work proceeds. As statutory consultees Parish Councils will be notified of all planning policy updates and consultations by the planning policy team in the usual way.

Residents of the parish can also receive updates and consultations on the Cumberland Local Plan or St Cuthberts Local Plan by subscribing to the Local Plan and Planning Policy newsletter on the following webpage: [Local Plan | Cumberland Council \(www.cumberland.gov.uk/planning-and-building-control/planning-policy/local-plan \)](http://www.cumberland.gov.uk/planning-and-building-control/planning-policy/local-plan). Subscription requires the use of an email address and users can unsubscribe at any time. We can make arrangements for non-digital residents without an email address if they contact us.

Copeland Local Plan 2021-2038

Following the inspector's examination of the Copeland Local Plan in 2023 work is now at an advanced stage and the plan is expected to be adopted later this year. Relevant parishes and individuals and stakeholders registered on the Copeland Local Plan database will continue to receive communications about the Copeland Local Plan through to its adoption. Once adopted the Copeland Local Plan will be used to guide development in the former Copeland area outside the Lake District National Park until it is replaced by the new Cumberland Local Plan.

If you have any queries regarding the local plan and planning policy, please do not hesitate to contact us

Yours faithfully

Planning Policy Team

E planningpolicy@cumberland.gov.uk

E stcuthbertsgv@cumberland.gov.uk (for enquiries relating to St Cuthberts Garden Village only)

T 0300 373 3730

Planning Policy

Strategy, Policy & Performance

Cumberland Council

Allerdale House, Workington, Cumbria, CA14 3YJ

cumberland.gov.uk

Cumberland Council

Workington Office, Allerdale House, Workington, Cumbria, CA14 3YJ

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Dalston Road 11

From: Cumberland Council TTRO Notification <noreply@one.network>

Sent: 26 September 2024 10:38

Subject: DATES UPDATED B5299 Dalston Road, Carlisle - Cumberland Council - EXTENSION

Hello,

DUE TO DELAYS IN THE WORKS, THE BELOW ROAD CLOSURE WILL NOW BE IN PLACE UNTIL APPROXIMATELY FEBRUARY 19TH 2025

A temporary road closure has been put in place to allow Cumberland Council to carry out works in relation to the Carlisle Southern Link Road which are expected to commence 17th June 2024 and are anticipated to take 3 months to complete.

Please see below details of the extents of the closure and alternative route, the relevant legal notice can be viewed at https://api-gb.one.network/downloads/tm/4586/car92-23-b5299-dalston-rd-carlisle-cslr-notice_0e51bbf351.pdf and a location plan clearly showing these extents can be found on one.network via link <https://one.network/?tm=136685251>

Location: B5299 Dalston Road, Carlisle from its junction with Peter Lane, extending in a south westerly direction for approx. 200m.

Alternative Route: A suitable alternative route for vehicles will be signed and available via the B5299 Dalston Road, Brow Nelson, Carlisle Road, Station Road, Barras Lane, Barras Brow, the A595 and Peter Lane.

Should you have any queries in relation to this restriction please contact the Highways Hotline by calling 0300 373 3736 or via the [Cumberland Council website](#), quoting the reference TTROC/9649

Kind Regards

Temporary Traffic Regulation Order Team

Highways and Transport | Place, Sustainable Growth & Transport | Cumberland Council

Cumberland Council
Cumbria House, Carlisle, Cumbria, CA1 1RD

Carlisle Southern Link Road

Project Update – Dalston to Cummersdale Cycleway

ADVANCED WARNING OF CLOSURE

07.12.24 – 14.12.24

The Dalston to Cummersdale cycleway will be closed between the 7th December and 14th December. Whilst closed we will be undertaking works associated with the new Caldew Crossing.

We apologise for any inconvenience caused and appreciate your understanding whilst we carry out these works.

Contact us

If you would like to get in touch with any queries or comments regarding the project email:

Cumberland Council

CarlisesoutherLinkRoad@cumberland.gov.uk or for more information, please contact the Highways Hotline on 0300 373 3736

Galliford Try Infrastructure Ltd

To keep up to date with the latest news:

Facebook: @Carlisle Southern Link Road

LinkedIn: @CumberlandCouncil

The GallifordTry logo, featuring a stylized leaf icon above the company name, set against a red background.