

Cummersdale Parish Council

To Members of the Council: you are summoned to attend a Meeting of Cummersdale Parish Council on Monday 1 July 2024 in Cummersdale Village Hall at 7.00pm.

Members of the Community: you are invited to attend

AGENDA

1. **Apologies** - to receive apologies and approve reasons for absence
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** - to receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct, and to note any gifts and hospitality
3. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)** - to decide whether there are any items of business which require the exclusion of the press and public
4. **Public participation** - to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders
5. **External Representation** - to receive reports from Parish Council representatives on outside bodies. (If possible, Councillors to provide a written report prior to the meeting to allow distribution.)
 - To receive reports from the Cumberland Councillor on any items not on the agenda
6. **Minutes of the last Cummersdale Parish Council Meeting** - to authorise the Chairman to sign, as a correct record, the minutes of the Cummersdale Parish Council meeting held on 3 June 2024 (circulated with agenda)
7. **Review of and Adoption of Council Procedures** - to review and consider the adoption of the following policies and procedures (circulated separately):
 - (i) Financial Regulations (fully revised) 2024
 - (ii) Financial Risk Management & Insurance (updated) 2024
8. **Finance**
 - a) **Bank Reconciliation**
 - (i) To receive and note the monthly reconciliation and balances to 25 June 2024 (attached)

Unity Trust Bank

Instant Access account	£34,370.71
Current account	£523.87 (£541.87 less £18.00 quarterly banking fee)
<u>Total</u>	<u>£34,894.58</u>

- (ii) To acknowledge scrutiny and acceptance of the bank statements and authorise the Chairman to sign the Council's bank statements (31 May and 30 June 2024)

- b) Invoices for Payment** - to consider invoices for payment itemised on the payment schedule totaling £1,987.40 dated 25 June 2024 (attached)
- c) Quarterly Budget Report & Budget Analysis** - to receive and note the quarterly status and consider the current budget allocation (circulated with agenda)

9. Planning

Details can be viewed on the Planning Authority website (cumberland.gov.uk) and members of the community can submit their own observations directly

- a) Planning Applications** - to consider all recent Applications received from Cumberland Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
- (i) Notification of Amended Details/Further Information
Reference: 22/0751 **Proposal:** Change of use of barn to dwelling **Location:** High Cummersdale Farm, The Square, Cummersdale, Carlisle, CA2 6BG
22/0751 | Change Of Use Of Barn To Dwelling | High Cummersdale Farm, The Square, Cummersdale, Carlisle, CA2 6BG
- b) Notices of Decision** - to acknowledge any notices of decision received from Cumberland Council
- (i) Permission granted by Cumberland Council
Reference: 24/0296 **Proposal:** Creation of Farm Access Track **Location:** Land to the north/east of 44 Grace Lane, Dalston Road, Carlisle, CA2 6DA
24/0296 | Creation Of Farm Access Track | Land to the north/east of 44 Grace Lane, Dalston Road, Carlisle, CA2 6DA

- 10. Access road leading to the short term car park and allotment** - to receive an update from Parish Councillor Allison and consider contributing to the cost of resurfacing and applying for funding from the Fells and Solway Community Panel

11. The Copse

- a) To receive an update on progress recruiting volunteers to assist with laying woodchip and ongoing maintenance
- b) To note that Cumberland Council are supportive of the proposal to install an open swing barrier with keypad between the Copse and access road to Pirelli. Planning permission is not required but the installation will be delayed until an access project is completed later this summer.
- c) To consider a request from the Green Spaces Team (Cumberland Council) for the woodland path to become an adopted public right of way (circulated with agenda)

12. Councillor Matters - an opportunity for Councillors to raise issues, not on this agenda, on behalf of the residents in their wards. *(NB. No decisions can be taken on these matters but the Clerk may make investigations and/or they may be placed on the agenda of a future Council or Committee meeting.)*

13. Date of next meeting - Monday 9 September 2024 at 7.00pm in Cummersdale Village Hall

Agenda items to be submitted to the Clerk by Friday 30 August 2024

[Signed]

26 June 2024



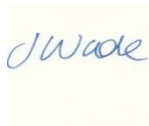
Joanne Cornah Wade, Clerk to the Council, Eriskay Cottage, Bromfield, Wigton CA7 3NB

Email: info@cummersdaleparishcouncil.org.uk

Web: cummersdaleparishcouncil.org.uk

Bank Reconciliation 8a

				Financial year ending 31/03/2025
Bank Reconciliation				
Council name Cummersdale Parish Council				
Balances per bank statements at 30/06/2024				
Cummersdale Parish Council current				523.87
Cummersdale Parish Council deposit				34,370.71
Total bank balances				34,894.58
Cummersdale Parish Council current Uncleared payments				
Date	Customer / supplier	Reference	Amount	
30/06/2024	J Cornah Wade	BP	-8.34	
30/06/2024	J Cornah Wade	BP	-211.36	
30/06/2024	Stefan Nicholson	BP	-280.00	
				-499.70
Total net balances at 30/06/2024				34,394.88



Prepared by: _____

J Cornah Wade (Clerk & RFO)

Date: 25.06.24

Approved by: _____

Name and Role (Chair)

Date: 01.07.24

Invoices for payment 8b

Cummersdale Parish Council current account

Voucher	Date	Description	Supplier	Net £	VAT £	Total £
95	6 June 2024	Allotment Repairs	Graeme Howe	541.67	108.33	650.00
		Payment approved 5 February 2024: Minute Reference 139/24 I				
140	30 June 2024	Quarterly fee	Unity Trust Bank	18.00	0.00	18.00
141	6 June 2024	Internal transfer	CPC deposit account	-500.00	0.00	-500.00
142	6 June 2024	Internal transfer	CPC current account	500.00	0.00	500.00
143	2 July 2024	Internal transfer	CPC deposit account	-1500.00	0.00	1500.00
144	2 July 2024	Internal transfer	CPC current account	1500.00	0.00	1500.00
145	31 July 2024	Grass contract July	S Nicholson	280.00	0.00	280.00
146	31 August 2024	Grass contract August	S Nicholson	280.00	0.00	280.00
147	1 August 2024	Clerk expenses July wfh	J Cornah Wade	8.34	0.00	8.34
148	2 September 2024	Clerk expenses August wfh	J Cornah Wade	8.34	0.00	8.34
149	1 August 2024	Clerk salary July	J Cornah Wade	211.36	0.00	211.36
150	2 September 2024	Clerk salary August	J Cornah Wade	211.36	0.00	211.36
157	2 July 2024	Room hire 2023 & 2024 upto 1 July	Cummersdale Village Hall	320.00	0.00	320.00
TOTAL				1879.07	108.33	1987.40



Prepared by:

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J Cornah Wade Clerk & RFO

Date:

25 June 2024

Approved by:

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Name and Role:

Date:

1 July 2024

Approved by:

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Name and Role:

Date:

1 July 2024