

CUMMERSDALE PARISH COUNCIL

To Members of the Council: you are summoned to attend a Meeting of Cummersdale Parish Council (CPC) on Monday 8 January in Cummersdale Village Hall at 7.00pm

Members of the Community: you are invited to attend

AGENDA

Prior to the meeting representatives from Cumbria Community Forest will make a short presentation followed by a Q&A session

1. Apologies - to receive apologies

2. Requests for Dispensations, Declarations of interest, gifts and hospitality - to receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct, and to note any gifts and hospitality

3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) - to decide whether there are any items of business which require the exclusion of the press and public

4. Public participation- to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders

5. External Representation - to receive reports from Parish Council representatives on outside bodies. (If possible Cllrs to provide a written report prior to the meeting to allow distribution).

- To receive reports from the Cumberland Councillor

6. Minutes - to confirm the Minutes of the meeting held on 6 November 2023 (circulated with agenda)

7. Finance

- a. **Bank Reconciliation** - to receive and note the bank balances to 30 November and 31 December 2023 (attached)

Unity Trust Bank	30.11.23	31.12.23
Instant Access account	£24,545.80	£24,723.62
Current account	£2,076.79	£1,084.49
Total	<u>£26,622.59</u>	<u>£25,808.11</u>

- (i) To acknowledge scrutiny and acceptance of the bank statements and authorise the Chairman to sign the Council's bank statements

- b. **Invoices for Payment** - to consider invoices for payment itemised on the payment schedule dated 31 December 2023 (attached)

8. Correspondence - to note correspondence received not otherwise on the agenda where decisions are not required (attached)

9. Planning

Details can be viewed on the Planning Authority website (publicaccess.carlisle.gov.uk) and members of the community can submit their own observations directly

- a. **Planning Applications**- to consider all recent Applications received from Cumberland Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting
- b. **Notices of Decision** - to note any notices of decision received from Cumberland Council

Appn Ref: 23/0735

Proposal: Erection of two storey rear extension to provide dining room & office on ground floor with bedroom above

Location: 21 Foxglove Close, Carlisle, CA2 6BY

Decision: Granted

Comment: Cummersdale Parish Council made no observations

10. Historic documents - to note that the clerk made a permanent donation on behalf of CPC to Carlisle Archive Centre (attached) in accordance with *Local Government Act 1972, s.226*

11. Defibrillators {2 & 3}

- a. To note the following:
 - (i) The match funding application to London Hearts for a second defibrillator and heated cabinet was successful, cost £750.00.
 - (ii) The application for a third fully funded defibrillator from the British Heart Foundation was not successful.
 - (iii) In the interim Northern Gas kindly donated to the parish a defibrillator and two cabinets.
 - (iv) With the assistance of a member of the community and the village social media page the residents of Amberwood were consulted prior to installing the second defibrillator and this unit is now operational (attached)
 - (v) It was not possible to connect the unit directly to a lamppost as originally intended and the quotation for works for both this and the Speed Indicator Device was accepted from licensed contractor EEC Ltd (attached)
- b. To consider identifying a suitable location within the community and installing a third defibrillator.
- c. To consider offering CPR training for members of the community to complement the defibrillator installation programme.
- d. To note that the Cummersdale Parish Council website <https://cummersdaleparishcouncil.org.uk/community-information/defibrillators/> has been updated and contains a link to an online training video provided by London Hearts (<https://vimeo.com/557677120/e7524918c5>)

12. Additional car parking spaces, The Crescent, Cummersdale Village

Cllrs McIntosh and Brown to provide a progress update

13. Surveying the land drains (phase 2), The Common, Cummersdale

The next update on progress will be available once the ditch has been cleared and this is anticipated to be February/March 2024.

14. Gilbert Road, missing gate

To note that the Clerk contacted Cumberland Council and raised the point that the gate was removed by the then County Council, pending a response.

15. Village Hall Wi-Fi

To consider awarding a grant of £300.00 to the Village Hall to assist with the cost of purchase and installation of a router

16. Grant Applications

- a. **Planting and Care of Trees, Hedges & Orchards (UK)**

To note that given the complexity of the requirements for eligibility it was decided not to progress the application. Instead, representatives from the Cumbria Community Forest will be available before the meeting to make a presentation and answer questions.

b. Village Hall vestibule and entrance: redecoration and replacement carpets

- (i) To receive an update from the Cumberland Councillor on the future of the Capital Grant Scheme
- (ii) To consider submitting an investment application for the above work to the Fells and Solway Community Panel and acknowledge that the application is further supported by the Cumberland Councillor with £500.00 from his funding (draft application circulated with agenda)

17. Speed Indicator

To receive an update on installation progress from Cllr McIntosh, ref 11.v

18. Traffic issues

- a. Village Hall: to consider concerns raised by the community regarding the area being used to park large commercial vehicles and site skips and equipment/supplies associated with Avon Construction and the housing development adjacent to the church.
- b. Pirelli: to consider complaints raised by the community regarding articulated vehicles travelling through Cummersdale and causing obstruction

19. Allotment: broken fence and replacement gate posts

Cllr Brown to present two estimates from recommended contractors for consideration

20. Cummersdale Road: overgrown hedge/grass verge

- a. Cllr McIntosh to report on progress by Garthside to address the overgrown verge
- b. Cllr McIntosh to report on progress by George Douglas to cut the hedge

21. Councillor Matters- an opportunity for Councillors to raise issues, not on this agenda, on behalf of the residents in their wards. *(NB. No decisions can be taken on these matters but the Clerk may make investigations and/or they may be placed on the agenda of a future Council or Committee meeting.)*

22. Items for information or next Agenda only - all items for the next agenda to be submitted to the Clerk by Friday 26 January 2024

23. Date of next meeting - to confirm the date of the next meeting as Monday 5 February at 7.00 pm in Cummersdale Village Hall

[Signed]

2 January 2024



Joanne Cornah Wade, Clerk to the Council

info@cummersdaleparishcouncil.org.uk

Eriskay Cottage, Bromfield, Wigton CA7 3NB

<https://cummersdaleparishcouncil.org.uk>

Agenda Item 7a**Cummersdale Parish Council**Deposit/instant access savings account

Balance per bank statement at 31/12/2023	24,723.62
TOTAL NET BANK BALANCES AT 31/12/2023	24,723.62
Opening balance	17,229.86
Total receipts	893.76
Total payments	0.00
Total transfers	6,600.00
Closing balance per cash book (must equal net bank balances above)	24,723.62

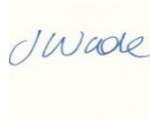
Current account

Balance per bank statement at 31/12/2023	1,084.49
TOTAL NET BANK BALANCES AT 31/12/2023	1,084.49
Opening balance	8,122.30
Total receipts	13,376.00
Total payments	-13,813.81
Total transfers	-6,600.00
Closing balance per cash book (must equal net bank balances above)	1,084.49

Agenda Item 7b

Cummersdale Parish Council current account

Voucher	Date	Description	Supplier / customer	Net	VAT	Total
61	31/12/2023	Account fee 0409 to 0412	Unity Trust Bank	18.00	0.00	18.00
62	08/01/2024	Winter planting	Mike Capstick	286.00	57.20	343.20
63	08/01/2024	Defib 2 installation	EEC Ltd	925.00	185.00	1,110.00
64	08/01/2024	SID installation	EEC Ltd	560.00	120.00	672.00
65	01/02/2024	Clerk Salary January	J Cornah Wade	177.50	0.00	177.50
				<u>1,966.50</u>	<u>362.20</u>	<u>2,320.70</u>



Prepared by:

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Date:

Joanne Cornah Wade Clerk & RFO

08.01.24

Approved by:

.....

Date:

Name and Role:

08.01.24

Approved by:

.....

Date:

08.01.24

Agenda Item 8: Correspondence

2 January 2024

Cumberland Council: Planned Road Closure - Caldew Road, Cummersdale	10.11.23
CALC: September & October News	29.11.23
CALC: November & December News	20.12.23
Cumberland Council: Various Temporary Speed Limits, Carlisle 04/01/2024	21.12.23
CALC: UK Shared Prosperity Fund (UKSPF) and the Rural England Prosperity Fund (REPF) are now open for applications	01.01.24

Agenda Item 11: Defibrillators**Cummersdale Parish Council**

To the residents of
Amberwood - Charles Church

Dear All.

Cummersdale Parish Council is working with the Department of Health and Social Care Community Defibrillator Fund who will match fund defibrillators in communities as part of a nationwide initiative to increase availability.

Cummersdale have already provided one defibrillator, sited at the Village Hall, and are looking to provide a further two or three in the Parish as funding becomes available.

We now have funding in place for a second defibrillator and propose to place it in Grange Drive, Amberwood.

The appliances require a power supply and are usually placed adjacent to, or attached to a lamp post. We are advised that an appropriate site is on the last lamp post on the left at the top of Grange Drive. It is hoped that this could be fitted and available for use within the next four weeks or so.

Should you have any objections or wish to offer an alternative accessible site near a power supply please let us know as soon as possible, so this can be considered.

E-mail info@cummersdaleparishcouncil.org.uk or contact Keith on 07799645575

Thank you

Cummersdale Parish Council



Eastfold, Kirkbampton, Carlisle, CA5 6JB
Cummersdale Parish Council

info@eeccarlisle.com

4th December 2023

FAO Keith Macintosh,

Re: **Defibrillator installation and Speedawareness device**

We thank you for your recent valued enquiry and have pleasure in providing, for you, our budget price quotation, based upon the information given and our recent site survey as follows:-

We offer to contact CCC on the PC's behalf and arrange all permits and Asset drawings for existing services.

Grange Drive

We would excavate around the column to enable the installation of an ewelectrical supply to the Defibrillator. Install a replacement cut out with protective device for the existing lantern and the other for the new Defibrillator. Install the pre made Defibrillator post and concrete in the ground and make good to all finished surfaces including tarmac around the column. Complete all electrical connections and earthing arrangements. Carry out testing and certificate the installation.

The cost to carry out the above would be **£925.00exVAT** and includes for all labour, materials and plant to complete the works.

Cummersdale Road

We would excavate, supply and install a 2.4 mpost and concrete in place.

We would then install the free issue solar panel and illuminated display for the speed awareness scheme. Make good to all finished surfaces.

The cost to carry out the above would be **£560.00exVAT** and includes for all labour, materials and plant to complete the works.

Note: We have allowed for 1 continuous visit to carry out the works between the hours of 08.00 and 16.30 Monday-Friday. The barriers and signage for the works taking place are to be brought to site and placed by EEC.

Any over and above works including will be revalued and costed accordingly before being carried out.

I trust that we have interpreted the requirements correctly, if you require clarification on any points of the quotation or wish to discuss further then please do not hesitate to get in touch.

Yours Sincerely
John Heaney



Westmorland
& Furness
Council

Working for Cumberland Council and
Westmorland & Furness Council

Cumbria Archives

Carlisle Archive Centre • Lady Gillford's House • Petteiril Bank Road

Carlisle • Cumbria • CA1 3AJ

T: 01228 227284 • E: carlisle.archives@cumberland.gov.uk

W: cumbriaarchives.org.uk

Agenda Item 10: CPC historic documents

Ms Joanne Cornah Wade

Eriskay Cottage

Bromfield

Wigton

Cumbria

CA7 3NB

Date: 18th December 2023

Dear Ms Cornah Wade

OFFICIAL RECEIPT FOR DOCUMENTS

Cumbria Archives acknowledges with thanks your deposit of records at the above address. I would be grateful if you could sign and return one copy of this official receipt to indicate your agreement with the terms of deposit enclosed.

Accession Number:	H16346
Record Office:	Carlisle
Reference:	SPC 53
Date Accessioned:	18/12/2023
Title:	Cummersdale Parish Council
Description:	Declarations of Acceptance, 2003-2022; and minutes of meetings, Apr 2013-Jan 2020
Covering Date:	2003-2022
Extent:	part metric box



Westmorland
& Furness
Council

Working for Cumberland Council and
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W: cumbriaarchives.org.uk

Legal Status:

Deposit

Signed **Michael Stephens**

Michael Stephens (Archivist)

Date 18th December 2023

I accept the terms and conditions of deposit:

Signed



(Depositor)

Date 18 December 2023



Westmorland
& Furness
Council

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