

**Cummersdale Parish Council Meeting  
to be held on Monday 6<sup>th</sup> June 2022 the Cummersdale Village hall at 7.15pm.**

**AGENDA**

**1. Apologies**

To receive apologies and approve reasons for absence.

**2. Minutes of the Meeting of the Parish Council held on 9<sup>th</sup> May 2022**

To authorise the Chairman to sign, as a correct record, the minutes of the Annual General Meeting of the Council held on 9th May 2022 (E-mailed).

**3. Request for Dispensation**

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

**4. Declarations of Interest**

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

**5. Public Participation**

**a. Residents**

The Chairman will, at his discretion, allow members of the public (and councillors with a prejudicial interest in an item of business) to have the opportunity to make statements and ask questions of the council.

**b. Police**

To receive information on relevant matters, of local concern.

**c. Councillor Reports**

To receive information and reports from County and District Councillors on issues relevant to the Parish.

**6. Annual Return**

(i) To consider the approval the Annual Governance Statement for year ending 31<sup>st</sup> March 2022 and authorise the Chairman to sign Section 1 of the Annual Return for year ending March 31<sup>st</sup>, 2022, on behalf of Cummersdale Parish Council. (e-mailed)

(ii) To consider the approval of the Statement of Accounts for year ending 31<sup>st</sup> March 2022 and authorise the Chairman to sign Section 2 of the Annual Return for year ending 31<sup>st</sup> March 2022 on behalf of Cummersdale Parish Council. (e-mailed)

(iii) To receive notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31<sup>st</sup> March 2022 as Monday June to Friday 1st July 2022.

(iv) To note the Parish Council is exempt from a limited assurance review as the gross income and expenditure re both below £25,000.

(v) To consider submitting the Parish Councils for a limited assurance review to LLP PKF Littlejohn.

**7. Bank Reconciliation**

(i) To receive and note the bank balances to 31<sup>st</sup> May 2021

Bank balances	HSBC	10.00
	Unity Bank	Current 10,392.80
		Deposit 28,101.35
<b>Total</b>	<b>£ 38,504.15</b>	<b>(inc. outstanding payments and banking)</b>

(ii) To authorise the Chairman to sign the Councils bank statements.

(iii) To authorise Miss Michelle Russell, Clerk & Responsible Financial officer as bank signatory for the Parish Councils accounts: Unity Bank 60-83-01 20450041 & 20450054

(iii) To note, Miss Russell will have internet access to all accounts and authorised to make internal & external bank transfers.

(iv) To consider removing Mrs Susan Tarrant as bank signatory to the Parish Councils accounts  
Unity Bank 60-83-01 20450041 & 20450054

(v) To consider the closure of HSBC bank accounts, with immediate effect.

## 8. Payment of Accounts

(i) To authorise payment of the accounts dated 7<sup>th</sup> June

19	M Russell	June Pay	102.05	
20	HMRC	PAYE	25.51	
21	Garthside	grass contract	475.00	
22	Cyan teak	plaques for benches	155.00	S Tarrant
23	Baker Ross	Bunting	54.60	S Tarrant
24	Wetheral parish council	photocopy/stationary	27.50	
25	Amazon	bunting	47.50	S Tarrant
26	D Johnson	Internal audit	90.00	
		<b>Total</b>	<b>£977.16</b>	

## 9. Land Registry- Cummersdale Village Car Park and Allotment Site.

(i) To consider transferring property CH216373 Land Adjacent to Cummersdale School, Cummersdale, Carlisle from the address of the former Clerk, Mrs S Tarrant, 20 Vestaneum, Crosby on Eden, Carlisle, CA6 4PN to the address of the new Clerk, Miss M Russell, 72 Sheffield Street. Denton Holme, Carlisle, CA2 5DT.

## 10. Planning: Consultation on planning submission

### App. Ref. 22/0362

Demolition of Glasshouses and Storage Sheds; Erection of 11no. Industrial/Commercial Units; Formation of Access, Parking and Landscaping Location: 23 Smallholding, Newby Cross, Carlisle, CA5 6JP

## 11. Village & Rights of Way Matters

Members to report on matters of relevance to the village and to report issues.

- I. Cumbria in Bloom - update
- II. Copse - update
- III. Survey results Reays buses (if available)
- IV. Hedgehog Highway
- V. Notification of potential footpath closure to facilitate the diversion of Northern Gas Networks High Pressure Gas main to enable the future construction of the new Carlisle Southern Link Road
  - a. An approx. 431 metre section of Public Footpath No. 111005 in the Parish of Cummersdale, between Grid References: 338733, 552810 and 338686 552395; and
  - b. An approx. 91 metre section of Public Footpath No. 114053 in the Parish of Dalston between Grid References: 338686 552395 and 338642 552317.

## 12. Correspondence

To receive and note schedule of correspondence, notices and publications received since the last meeting and not on this agenda. This will be available at the meeting.

## 13. Councillor Matters\*

An opportunity for Councillors to raise issues, not on this agenda, on behalf of residents in their wards.

- ***N.B. No decisions can be taken on these matters but the Clerk may make investigations and / or they may be placed on the agenda of a future Council or committee meeting***
  
- Next Meeting (Cummingsdale Village Hall)