

**Cummersdale Parish Council**

20 Vestaneum  
Crosby on Eden  
Carlisle  
CA4 6PN

6<sup>th</sup> September 2021

**Chairman: Cllr. Keith McIntosh**

**Dear Councillor**

**You are summoned to attend the meeting of Cummersdale Parish Council to be held on Monday 13<sup>th</sup> September 2021 Cummersdale Village Hall, Wetheral at 7.15pm.**

**Yours faithfully**



Sue Tarrant  
Clerk

**If you are unable to attend let me know**

**AGENDA**

**1. Apologies**

To receive apologies and approve reasons for absence.

**2. Minutes of the Meeting of the Parish Council held on 5<sup>th</sup> July 2021**

(i) To authorise the Chairman to sign, as a correct record, the minutes of the Annual General Meeting of the Council held on 5<sup>th</sup> July 2021 (E-mailed).

**3. Resignation of Vice Chairman**

(i) To appoint a vice chairman to the Parish Council.

**4. Request for Dispensation**

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

**5. Declarations of Interest**

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

**6. Public Participation**

**a. Residents**

The Chairman will, at his discretion, allow members of the public (and councillors with a prejudicial interest in an item of business) to have the opportunity to make statements and ask questions of the council.

**b. Police**

To receive information on relevant matters, of local concern.

**c. Councillor Reports**

To receive information and reports from County and District Councillors.

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Reminder; Any change in personal interests/circumstances/gifts received should be Detailed to the Clerk within 28 days.

**Clerk** Sue Tarrant

**Chairman:** Keith McIntosh

## 7. Bank Reconciliation

(i) To receive and note the bank balances to 31<sup>st</sup> August 2021.

Community Account £1497.25

Deposit Account - £34,882.34

**Total £ 36,379.62 (inc outstanding payments and banking)**

(ii) To authorise the Chairman to sign the Councils bank statements.

(iii) To consider a financial contribution to Cummersdale Village hall, large hall repainting.

## 8. Payment of Accounts

(i) To authorise payment of the accounts dated 12<sup>th</sup> September 2021

VIN 21 S Tarrant	£146.06	Payroll August
VIN 22 HMRC	£36.40	PAYE August
VIN 23 Garthside	£400.00	Grass cutting
VIN 24 S Tarrant	£146.06	Payroll September
VIN 25 HMRC	£36.40	PAYE September
VIN 26 PKF LLP	£240	External Audit fees
VIN 27 Garthside	£50.00	Village hall grass cutting
VIN 28 Community Heartbeat	£49.20	New defibrillator pads
VIN 29 Wight Computers	£171.59	Web hosting
VIN Brian Johnstone	£4296.00	Hall painting, subject to 7.(iii)

**TOTAL £5571.71**

## 9. Village & Rights of Way Matters

Members to report on matters of relevance to the village and to report issues.

- (i) To consider projects in the Parish using the reserves.
- (ii) To consider revising the grass cutting contract for 2022. (Suggestion e-mailed)
- (iii) To consider erecting a sign at the entrance to Cummersdale road to prevent HGV's access (subject to permission)

## 10. Councils Bank Account

(i) To consider switching to Unity Bank from HSBC.

(ii) To consider the following appointments as bank signatories ;

Cllrs Keith McIntosh, David B Craig, David Lowe & Trevor Allison.

(iii) To consider authorising the Clerk, Mrs Susan Tarrant to make bank transfer payments on behalf of the Council.

## 11. Members Code of Conduct

(i) To consider the adoption of the Members Code of Code 2020. Section 27 of the Localism Act 2011 provides that a Parish Council comply with its obligation to adopt a Code by adopting the code of its principal authority, in this case the City Council. (emailed)

## 12. External Audit

i. Notice of Conclusion of Audit received from the External Auditor PKF Littlejohn LLP, no matters arising.

ii. To note all Statutory documents have been uploaded to the Parish Councils website as per the Local Government Transparency Code 2014.

## 13. Correspondence

To receive and note schedule of correspondence, notices and publications received since the last meeting and not on this agenda. This will be available at the meeting.

- (i) Update on the Unitary Authority – CALC (emailed)
- (ii) CALC AGM

#### **14. Councillor Matters\***

An opportunity for Councillors to raise issues, not on this agenda, on behalf of residents in their wards.

- ***N.B. No decisions can be taken on these matters but the Clerk may make investigations and / or they may be placed on the agenda of a future Council or committee meeting***
  
- Next Meeting Monday 4<sup>th</sup> October 2021(Cummersdale Village Hall)

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**Clerk** Sue Tarrant

**Chairman:** Keith McIntosh