

26th April 2021

Cummersdale Parish Council
20 Vestaneum
Crosby on Eden
Carlisle
CA4 6PN

Dear Councillor

You are summoned to attend the Annual General Meeting of Cummersdale Parish Council, to be held on Tuesday 4th May 2021 at 7.15pm in a virtual meeting room. (Following the Annual meeting with Electors)

(This meeting is a virtual meeting and therefore will not take place at a physical location following guidelines set out in Section 78 of the Coronavirus Act 2020.)

The meeting is open to the press and the public, however access to zoom will be required together with a link and a password for the meeting, this will be made available on request to residents by emailing – info@cummersdaleparishcouncil.org.uk

Any member of the public who wish to raise any matters under item 4.a. on the agenda are asked to notify the Clerk no later than 24 hours before the meeting by emailing-
info@cummersdaleparishcouncil.org.uk

(Please ensure with any personal IT used, that your anti-virus software and computer has been updated fully as no liability will be accepted by the Council for any malicious acts/viruses etc. when using this third-party system.

Telephone charges are dependent on your telephone contract (i.e. if you have inclusive minutes within your contract). Please note that Cummersdale Parish Council accept no responsibility or liability for any charges incurred by any attendee joining this call.)



Sue Tarrant
Clerk to the Council

If you are unable to attend please let me know.

Reminder; Any change in personal interests/circumstances/gifts received should be Detailed to the Clerk within 28 days.

Clerk Sue Tarrant

Chairman: Keith McIntosh

AGENDA, 4th May 2021

1. Election of Chairman.

To elect a Chairman of the Council for council year 2018-19

2. To receive the Chairman's Declaration of Acceptance of Office.

3. Appointment of Vice Chairman.

4. To receive the Vice Chairman's Declaration of Acceptance of Office.

5. To receive Apologies for absence

To receive and record, with reasons, any apologies for absence.

6. Declarations of Interest

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda.

7. Requests for Dispensation

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

8. Public Participation

b. Police report- e-mailed

c. Councillor Reports

To receive information and reports from County and District Councillors on issues relevant to the Parish.

9 Council Meetings Dates for the Year 2021-22

To confirm the meeting dates for the ensuing year.

10. Review and Adoption of Council Procedures

(i) Councils procedures for handling requests made under Freedom of Information Act (no amendments)

(ii) Councils Complaints procedure. (No amendments)

(iii) General Data Protection Regulations (2021) No amendments

(iv) Standing Orders 2021 to follow, awaiting updated legislation.

(v) Financial Regulations 2021. to follow, awaiting updated legislation.

(vi) Document Retention Policy.(No amendments)

(vii) Financial Risk Management & Insurance.(No amendments)

(viii) Review of the Council's policy for dealing with the press/media (No amendments)

Copies will be emailed prior to the meeting

11. Annual Return

(i) To consider the approval the Annual Governance Statement for year ending 31st March 2021 and authorise the Chairman to sign Section 1 of the Annual Return for year ending March 31st, 2021 on behalf of Wetheral Parish Council. (e-mailed)

(ii) To consider the approval of the Statement of Accounts for year ending 31st March 2021 and authorise the Chairman to sign Section 2 of the Annual Return for year ending 31st March 2020 on behalf of Wetheral Parish Council. (e-mailed)

(iii) To receive notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31st March 2021 as Monday 14th.June to Friday 23th July 2021.

12. Minute of the meeting held on 19th April 2021.

To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 19th April 2021. (e-mailed)

13. Bank Reconciliation

(i) To receive and note the bank balances to April 30th, 2021

Community Account £2,469.42
Deposit Account - £27,7720.67

Total £30,190.09

(inc outstanding payments and banking)

(ii) To authorise the Chairman to sign the Councils bank statements.

14. Payment of Accounts

(i) To authorise payment of the accounts dated 4th May 2021 .

VIN 06 S Tarrant	£146.06	Payroll
VIN 07 HMRC	£36.40	PAYE
VIN 08 Donaldsons DP	£1134.00	Village hall grant.
VIN 09 Garthside	£400.00	Grass cutting

Total £1717.00

15. Village Matters & Rights of Way

Members to report on matters of relevance to the village and to report issues.

(i) Cumbria in Bloom 2021- to receive an update.

16. Planning applications to consider

App 21/0351

Erection Of 725no. Dwellings & Public Open Space (Reserved Matters Application Pursuant To Outline Approval 09/0413) Location: Land At Morton Bounded By Wigton Road, Peter Lane And Dalston Road, Carlisle, Cumbria

17 Schedule of Correspondence, notices and publications

(ii) To receive a schedule of correspondence, notices and publications received since the last meeting and not on the agenda.

18. Councillor Matters*

An opportunity for Councillors to raise issues, not on this agenda, on behalf of residents in their wards.

**** N.B. No decisions can be taken on these matters but the Clerk may make investigations and / or they may be placed on the agenda of a future Council or committee meeting.***

Next meeting

7th June 2021, meeting to be held in, Wetheral Village Community Centre, Wetheral.

A risk assessment will be undertaken by the Clerk prior to the meeting.

Members are required to wear face coverings and observe social distancing at all times.

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Clerk Sue Tarrant

Chairman: Keith McIntosh