

6th April 2021

Cummersdale Parish Council
20 Vestaneum
Crosby on Eden
Carlisle
CA4 6PN

Dear Councillor

You are summoned to attend the meeting of Cummersdale Parish Council to be held on Monday 12th April 2021 at 7.00pm in a virtual meeting room.


(This meeting is a virtual meeting and therefore will not take place at a physical location following guidelines set out in Section 78 of the Coronavirus Act 2020.)

The meeting is open to the press and the public, however access to zoom will be required together with a link and a password for the meeting, this will be made available on request to residents by emailing – info@cummersdaleparishcouncil.org.uk

Any member of the public who wish to raise any matters under item 4.a. on the agenda are asked to notify the Clerk no later than 24 hours before the meeting by emailing-info@cummersdaleparishcouncil.org.uk

(Please ensure with any personal IT used, that your anti-virus software and computer has been updated fully as no liability will be accepted by the Council for any malicious acts/viruses etc. when using this third-party system.

Telephone charges are dependent on your telephone contract (i.e. if you have inclusive minutes within your contract). Please note that Cummersdale Parish Council accept no responsibility or liability for any charges incurred by any attendee joining this call.)



Sue Tarrant
Clerk to the Council

If you are unable to attend please let me know.

Reminder; Any change in personal interests/circumstances/gifts received should be Detailed to the Clerk within 28 days.

Clerk Sue Tarrant

Chairman: Keith McIntosh

AGENDA, 12th April 2021

1. Apologies

To receive and record, with reasons, any apologies for absence.

2. Declarations of Interest

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda.

3. Requests for Dispensation

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

4. Public Participation

a. Residents

The Chairman will, at his discretion, allow members of the public (and councillors with a prejudicial interest in an item of business) to have the opportunity to make statements and ask questions of the council via a voice call.

b. Police report- e-mailed

c. Councillor Reports

To receive information and reports from County and District Councillors on issues relevant to the Parish.

5. Minutes of the Meetings.

(i) To authorise the Chairman to sign, as a correct record, the minutes of the Council Meeting 1st March 2021. (e-mailed)

6. Bank Reconciliation

(i) To receive and note the bank balances to March 31st 2021

Community Account £1,735.48

Deposit Account - £28,720.67

Total £30,456.34

(inc outstanding payments and banking)

(ii) To authorise the Chairman to sign the Councils bank statements.

(iii) To note receipt of £587.46 HMRC VAT refund.

7. Payment of Accounts

(i) To authorise payment of the accounts dated 12th April 2021 .

VIN 01	S Tarrant	£146.06	Payroll
VIN 02	HMRC	£36.40	PAYE
VIN 03	George Douglas	£345.60	Hedge cutting
VIN 04	DM Payroll service	£120.00	Payroll admin

Total £648.06

8. Village Matters & Rights of Way

Members to report on matters of relevance to the village and to report issues.

(i) Cumbria in Bloom 2021- to receive an update.

(ii) To note the Parish Council has undertaken work to cut the hedge from the school to the river. This was organised with Carlisle City Council & Cumbria County Council. The footpath was almost impassable. Issues raised with safety, along the footpath- rotten overhanging branch held up with ivy.

9. Consultations

(i) <https://www.gov.uk/government/consultations/proposals-for-locally-led-reorganisation-of-local-government-in-cumbria-north-yorkshire-and-somerset>

To consider the Councils response to the above consultation.

(ii) <http://www.gov.uk/government/consultations/local-authority-remote-meetings-call-for-evidence>

To consider the Councils response to the above consultation.

10. Internal Auditor

(i) To consider the appointment of Mr D Johnson as the Internal Auditor for the Parish Council for a period of three years.

(ii) To note an increase in his fees to £30.00 per hour, this includes inspection, travel and report production.

11. External Auditor

To consider if the Parish Council is eligible for exemption from limited assurance as the income and expenditure does not exceed £25,000. (This legally does not require an external audit, however the Parish Council can resolve for an external audit to be undertaken)

12. Face to Face meetings

As the COVID emergency legislation has not been extended, to consider.

(i) To note face to face meetings, will recommence on 17th May 2021.(amended)

(ii) To consider the dates of the meetings after this date.

(iii) To consider where the meetings shall be held. (NB its unlikely that Cummersdale Village hall will be COVID secure.)

(iv) To consider giving delegated responsibility to the Clerk in conjunction with the Chairman to ensure the payment of accounts are not disrupted if meetings are not held.

Next meeting

May 4th 2021 Annual Meeting with Electors, followed by the Annual General Meeting of the Council. (Due to Bank holiday Monday)

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Clerk Sue Tarrant

Chairman: Keith McIntosh