

**Cummersdale Parish Council**

20 Vestaneum  
Crosby on Eden  
Carlisle  
CA4 6PN  
15<sup>th</sup> June 2020

Dear Councillor

You are summoned to attend the meeting of Cummersdale Parish Council to be held on Monday 22<sup>nd</sup> at 7.15pm on June 2020 in a virtual meeting room.

(This meeting is a virtual meeting and therefore will not take place at a physical location following guidelines set out in Section 78 of the Coronavirus Act 2020.)

The meeting is open to the press and the public, however access to zoom will be required together with a link and a password for the meeting, this will be made available on request to residents by emailing – [info@cummersdaleparishcouncil.org.uk](mailto:info@cummersdaleparishcouncil.org.uk)

Any member of the public who wish to raise any matters under item 4.a. on the agenda are asked to notify the Clerk no later than 24 hours before the meeting by emailing-[info@cummersdaleparishcouncil.org.uk](mailto:info@cummersdaleparishcouncil.org.uk)

(Please ensure with any personal IT used, that your anti-virus software and computer has been updated fully as no liability will be accepted by the Council for any malicious acts/viruses etc. when using this third-party system.

Telephone charges are dependent on your telephone contract (i.e. if you have inclusive minutes within your contract). Please note that Cummersdale Parish Council accept no responsibility or liability for any charges incurred by any attendee joining this call.)



Sue Tarrant  
Clerk to the Council

If you are unable to attend please let me know.

**AGENDA**

**1. Apologies**

To receive and record, with reasons, any apologies for absence.

**2. Declarations of Interest**

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda.

**3. Requests for Dispensation**

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

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Reminder; Any change in personal interests/circumstances/gifts received should be Detailed to the Clerk within 28 days.

**Clerk** Sue Tarrant

**Chairman:** Keith McIntosh

#### 4. Public Participation

##### a. Residents

The Chairman will, at his discretion, allow members of the public (and councillors with a prejudicial interest in an item of business) to have the opportunity to make statements and ask questions of the council via a voice call.

##### b. Police report- to be circulated

##### c. Councillor Reports

To receive information and reports from County and District Councillors on issues relevant to the Parish.

#### 5. Minutes of the Meetings.

(i) To authorise the Chairman to sign, as a correct record, the minutes of the Council Meeting of 2nd March 2020 (e-mailed)

(ii) To authorise the Chairman to sign, as a correct record, the minutes Part B of the Council meeting held on 2<sup>nd</sup> March 2020.

#### 6. Ratification of Decisions made due to COVID 19

**To consider the ratification of all decisions made under delegated powers, including authorisation of payments.**

(i) Update 6<sup>th</sup> April 2020

(ii) Update 4<sup>th</sup> May 2020

#### 7. Council Meetings Dates for the Year 2020-21

(i) To receive and consider the proposed dates for the full council meetings for the forthcoming year. (e-mailed)

#### 8. Annual Return

(i) To consider the approval the Annual Governance Statement for year ending 31<sup>st</sup> March 2020 and authorise the Chairman to sign Section 1 of the Annual Return for year ending March 31<sup>st</sup>, 2019 on behalf of Cummersdale Parish Council. (e-mailed)

(ii) To consider the approval of the Statement of Accounts for year ending 31<sup>st</sup> March 2020 and authorise the Chairman to sign Section 2 of the Annual Return for year ending 31<sup>st</sup> March 2020 on behalf of Cummersdale Parish Council. (e-mailed)

(iii) To receive notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31<sup>st</sup> March 2020 as Monday 29<sup>th</sup> June to Monday 3<sup>rd</sup> August 2020.

(iv) To consider the Internal Auditors report of 14<sup>th</sup> May 2020 and recommendation made therein.(emailed)

#### 9. Bank Reconciliation

(i) To receive and note the bank balances to 31<sup>st</sup> May 2020

Community Account £1742.95

Deposit Account - £41,752.12

**Total £43,495.07**

**(inc outstanding payments and banking)**

(ii) To authorise the Chairman to sign the Councils bank statements.

#### 10. Payment of Accounts

(i) To authorise payment of the accounts dated 6<sup>th</sup> April 2020

VIN 01 S Tarrant £142.18 payroll

VIN 02 HMRC £35.40 PAYE

VIN 03 CALC £45.00 Seminar

VIN 04 Garthside £800.00 Grass cutting April/May via WPC

VIN 05 Wetheral Parish Council £30.00 Closure signs

**Total £1052.58**

(ii) To authorise payment of the accounts dated 4<sup>th</sup> May 2020

VIN 06	S Tarrant	£142.18	payroll
VIN 07	HMRC	£35.40	PAYE
VIN 08	CALC	£258.08	subscription via WPC
VIN 09	D Malley	£81.00	Payroll Admin via WPC
VIN 10	Zurich	£270.87	Insurance via WPF
VIN 11	S McHale	£1782.00	Road plainings for the car park via WPC
<b>Total</b>		<b>£2569.53</b>	

(iii) To authorise payment of the accounts dated 22<sup>nd</sup> June 2020

VIN 12	Garthside	£50.00	Owed from previous invoice- hedge 2019
VIN 13	Garthside	£400.00	Grass contract ,June
VIN 14	Glasdon	£327.06	Dog poo bins
VIN 15	D Johnson	£75.00	Internal audit
VIN 16	Solway Garden	£768.00	Car park work
VIN 17	S Tarrant	£142.18	June Payroll
VIN 18	HMRC	£35.40	PAYE
VIN 19	D Clode	£1000	Grant paid from Persimmon Homes
<b>Total</b>		<b>£2797.64</b>	

(iii) To note £3266.95 has been paid to Wetheral Parish Council.

(iv) To note £1620.06 is due to be paid to Wetheral Parish Council.

## 11. Village Matters & Rights of Way

Members to report on matters of relevance to the village and to report issues

(i) Cumbria in Bloom update-(emailed)

(ii) To consider purchasing two additional dog poo bins for Garden Village/ Clover fields at a cost of £218.04.

(iii) To acknowledge the tremendous effort by Deb Clode during the COVID-19 outbreak, co-ordinating support for the residents of Cummersdale Parish and keeping all updated via Cummersdale Crack. To consider how the Parish Council can thank Ms Clode for her work for the community.

## 12. Bank Arrangements

(i) To consider moving the Councils bank account to Barclays Bank Plc to allow direct bank payments.

(ii) Subject to 12(i) to consider the bank signatories. (Note the Clerk must be included as a signatory otherwise the online account cannot be viewed). Two other members to be appointed.

Next meeting 27<sup>th</sup> July 2020 virtually.

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Reminder; Any change in personal interests/circumstances/gifts received should be Detailed to the Clerk within 28 days.

**Clerk** Sue Tarrant

**Chairman:** Keith McIntosh