

**Cummersdale Parish Council**

20 Vestaneum  
Crosby on Eden  
Carlisle  
CA4 6PN

29<sup>th</sup> January 2018

**Chairman: Cllr.Keith McIntosh**  
**Dear Councillor**

**You are summoned to attend the meeting of Cummersdale Parish Council to be held on Monday 5<sup>th</sup> February 2018 at the Village Hall, Cummersdale at 7.15pm.**

**Yours faithfully**



Sue Tarrant  
Clerk

**If you are unable to attend let me know**

**AGENDA**

**1. Apologies**

To receive apologies and approve reasons for absence.

**2.Minutes of the Meeting of the Parish Council held on 8<sup>th</sup> January 2018**

(ii) To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 8<sup>th</sup> January 2018 (E-mailed).

**3. Request for Dispensation**

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

**4. Declarations of Interest**

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

**5. Public Participation**

**a. Residents**

The Chairman will, at his discretion, allow members of the public (and councillors with a prejudicial interest in an item of business) to have the opportunity to make statements and ask questions of the council;

To receive information on relevant matters, of local concern.

**c. Councillor Reports**

To receive information and reports from County and District Councillors on issues relevant to the Parish.

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Reminder; Any change in personal interests/circumstances/gifts received should be Detailed to the Clerk within 28 days.

**Clerk** Sue Tarrant

**Chairman:** Keith McIntosh

## 6. Bank Reconciliation

(i) To receive and note the bank balances to 31<sup>st</sup> January 2018

Community Account - £2,609.65

Deposit Account - £22,930.43

**Total £25,540.08**

(ii) To authorise the Chairman to sign the Councils bank statements.

## 7. Payment of Accounts

(i) To authorise payment of the accounts dated 5<sup>th</sup> February 2018

VIN53 S Tarrant £132.96 Feb payroll

VIN54 HMRC £33.20 PAYE

VIN55 Cummersdale Village hall £150.00 est. Room hire

**TOTAL £316.16**

## 8. Consultation and Notifications

(i) Cumbria County Council, St Cuthbert's Garden Village and Southern Bypass Route – Options- Parish Consultation.

(ii) Carlisle City Council, Notification of Intention to prepare a St Cuthbert's Local Plan.

## 9. External & Internal Auditor

(i) To consider the appointment of Mr D Johnson as the Internal Auditor for year ending March 31<sup>st</sup>, 2018 at an hourly rate of £25.00.

(ii) To note that the appointed External Auditor for the next 5 years will be PFK Littlejohn LLP of London, under the SAAA regulations. New procedures will be in place available

## 10. Review of effectiveness of the Internal Auditor

To review the effectiveness of the internal auditor, expected standard.e-mailed.

## 11. General Data Protection Regulations

Note, changes to the general Data Protection Regulations – May 2018 (e-mailed)

(i) To consider the additional costs incurred by the new Data Protection Legislation.

(ii) To consider appointing an external Data Protection Officer for the Council at a cost of £250.00.

## 12. Asset Register and Financial Risk Management

(i) To consider the Councils Asset register 2018.

(ii) To consider the Councils Management of Financial Risk 2018.

## 13. Village & Rights of Way Matters

Members to report on matters of relevance to the village and to report issues.

## 14. Correspondence

To receive and note schedule of correspondence, notices and publications received since the last meeting and not on this agenda. This will be available at the meeting.

(i) Quote for notice boards.

## 15. Councillor Matters\*

An opportunity for Councillors to raise issues, not on this agenda, on behalf of residents in their wards.

- ***N.B. No decisions can be taken on these matters but the Clerk may make investigations and / or they may be placed on the agenda of a future Council or committee meeting.***

Next Meeting – March 5<sup>th</sup> 2018