

Cummersdale Parish Council
20 Vestaneum
Crosby on Eden
Carlisle
CA4 6PN

27th February 2017

Chairman: Cllr.Keith McIntosh
Dear Councillor

You are summoned to attend the meeting of Cummersdale Parish Council to be held on Monday 6th March 2017 at the Village Hall, Cummersdale at 7.15pm.

Yours faithfully



Sue Tarrant
Clerk

If you are unable to attend let me know

AGENDA

1. Apologies

To receive apologies and approve reasons for absence.

2. Minutes of the Meeting of the Parish Council held on 6th February 2017

(ii) To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 6th February 2017 (E-mailed).

3. Request for Dispensation

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

4. Declarations of Interest

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

5. Public Participation

a. Residents

The Chairman will, at his discretion, allow members of the public (and councillors with a prejudicial interest in an item of business) to have the opportunity to make statements and ask questions of the council.

b. Police

To receive information on relevant matters, of local concern.

c. Councillor Reports

To receive information and reports from County and District Councillors on issues relevant to the Parish.

Reminder; Any change in personal interests/circumstances/gifts received should be Detailed to the Clerk within 28 days.

Clerk Sue Tarrant

Chairman: Keith McIntosh

6. Bank Reconciliation

(i) To receive and note the bank balances to 28th February 2017

Community Account £1904.03

Deposit Account - £7484.03

Total £9388.06

(ii) To authorise the Chairman to sign the Councils bank statements.

(iii) To note receipt of £100 from Cllr McKerrell towards Cumbria in Bloom

7. Payment of Accounts

(i) To authorise payment of the accounts dated 6th March 2017.

VIN57 S Tarrant £132.96 Feb payroll

VIN58 HMRC £33.20 PAYE

VIN59 Dalston PC £158.40 Traffic survey

VIN60 Bendles £5925.00 Purchase of land

TOTAL £6249.56

(ii) Note the City Council have reduced their fees by £150.00

8. Review the effectiveness of the Internal Audit

To consider the effectiveness of the internal audit procedure and the evidence of compliance to relevant legislation. (e-mailed) (Statutory requirement)

9. Risk Assessment

To receive and consider the approval of the Management of Risk 2017/18 (e-mailed) (Statutory requirement)

10. Asset Register

To receive and consider the approval of the Asset Register 2017/18. (e-mailed) (Statutory requirement)

11. Payroll Administrator

To consider the appointment of Diane Malley as the Councils payroll administrator for year commencing 1st April 2017.

12. Pension Autoenrollment

There is a legal requirement for Pensions autoenrollment; the Clerk's salary is below the threshold.

- (i) The Parish Council wishes to offer a contributory pension for the Clerk and the Chairman has written to the Clerk regarding her status under the Auto enrolment scheme. (emailed)
- (ii) To receive the written response from the Clerk, Susan Tarrant. (emailed)

13. Planning

(i) Planning decisions to report

16/0780 Pirelli, Dalston Road

Extension to factory and service access.

Granted

- (ii) **Neighbourhood Plan** Confirmed that Richard Wood (City Council) to the Council meeting in April as the Carlisle South Garden Village principals should be available and to discuss /consider how a Cummersdale Neighbourhood plan would fit with this.

14. Village & Rights of Way Matters

Members to report on matters of relevance to the village and to report issues.

- (i) Path way to be cleared in the Copse/ other works.

- (ii) Cumbria in Bloom- update from the meeting held 27th Feb. 2017

15. Correspondence

To receive and note schedule of correspondence, notices and publications received since the last meeting and not on this agenda. This will be available at the meeting.

- i) ACT – request for Councils to be part of the Cumbria Rural Panel.

16. Councillor Matters*

An opportunity for Councillors to raise issues, not on this agenda, on behalf of residents in their wards.

- ***N.B. No decisions can be taken on these matters but the Clerk may make investigations and / or they may be placed on the agenda of a future Council or committee meeting.***

Next Meeting April 3rd 2017

Part B

In view of the confidential nature of the business about to be transacted, the press and public be will be excluded. (Standing order 10a.xi.)

- (i) To consider the appointment to contractor for the Councils Grass cutting contract 2017-2019.

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Clerk Sue Tarrant

Chairman: Keith McIntosh