



Our ref: 979/1628229

12 September 2024

[REDACTED]  
Cummersdale Parish Council  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

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Oakley House  
Headway Business Park  
3 Saxon Way West  
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NN18 9EZ  
T 01536 461900

Moore East Midlands  
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[www.moore.co.uk](http://www.moore.co.uk)

Dear Clerk

### **Annual Governance and Accountability Return for the Year ended 31 March 2024**

Please find enclosed the signed External Audit Report to accompany your Annual Governance and Accountability Return for the year ended 31 March 2024.

We also enclose a note of our charges based on the fixed rate audit fee as set by the Smaller Authorities' Audit Appointments Ltd.

#### **Authorities who have not claimed exemption**

Regulation 13 of the Accounts and Audit Regulations 2015 stipulate that Authorities, who are not inactive Authorities, must publish the following (including on the Authority's website):

- (a) The audited version(s) of the Statement of Accounts and Annual Governance Statement
- (b) The auditor's certificate and opinion
- (c) Any public interest report or other recommendation of the auditor.
- (d) A form of Notice of Conclusion of Annual Audit

#### **We draw your attention to the following points.**

- The approval signature and date on Section 2 of the Annual Governance and Accountability Return have been entered into the wrong boxes and marked as such with arrows. Whilst we have no concerns over the correctness of the approval following our review, care should be taken to ensure the correct signatures are in the correct box.

A template Notice of Conclusion of Audit form is available on our website using the following link <https://www.moore.co.uk/sectors/public-sector/smaller-authorities>.

This notice must also state that an elector may inspect those documents at all reasonable times and without payment. The address and times when this inspection may be carried out must also be given.

Yours sincerely

**Moore**

Encs.